



KEYSTONE AIRPARK AUTHORITY

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

****SPECIAL MEETING MINUTES****

June 23rd , 2015 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

Start : 6:00pm

End: 7:54pm

ROLL CALL:

Present: Chair Kirkland, Vice Chair Fryar, Mr. Wynn, Mr. Nickels, Mr. Prange, Mr. Lowendowski

Not Present: Mr. Blake, CPT Cater, Mr. Rischar

**** Chair Kirkland reminded all Board Members that this meeting is a *Special Meeting* which requires that only items on the agenda can be discussed. No other items.**

I. AGENDA ITEMS:

• **BILL PRANGE, URS/ AE COM**

1. Construction Contract award – see attached recommendation letter and bid tabulation

- Distributed bid tabulation package to all Board Members and verbally presented the 2 proposal bids that were received; MSD Construction & Contracting, Inc. and BGCO, Inc.. After briefly speaking about details of bids, Mr. Prange recommended to the KAA Board that we go with the low bid of \$396,041.42 from MSD Construction & Contracting, Inc.. Mr. Wynn inquired about warranty of work. Mr. Prange said that the work
- The project will begin in the timeframe of the beginning of October and is projected to take approximately 90 days until competition.

A motion was made to accept the bid from MSD Construction & Contracting, Inc. in the amount of \$396,041.42 for the Apron Rehab Project contingent upon the funding from FAA and FDOT.

Motion by: S. Fryar

2nd by: W. Wynn

All Ayes

2. Supplemental Agreement No. 10 with URS for Construction Phase Services

- Mr. Prange distributed the Supplemental Agreement No. 10 from URS Corp. representing the professional services for the Apron Rehab project in the amount of \$46,762.00. He went in to detail about the services included in this fee. He reminded that any decision made by the Board would be contingent upon the final FAA approval.

A motion was made to accept the Supplemental Agreement No. 10 from URS for professional services for the Apron Rehab Project in the amount of \$ 46,762.00 contingent upon the final FAA grant approval.

Motion by: S. Fryar

2nd by: D. Nickels

All Ayes

3.

Concurrence to submit FAA Grant Application

- Distributed a copy of the Grant Application for the Apron Rehab Project. Mr. Prange walked the Board through the entire document allowing for questions and clarification. Vice

Chair Fryar asked for Mr. Prange to walk through and explain the financial breakdown of monetary commitments from each entity (FAA, FDOT, LOCAL).

The KAA Board has agreed to move forward with URS to proceed with Grant Application.

- **DAVID KIRKLAND, CHAIRMAN**

- 1. *Review KAA projects and tasks - Set start/completion dates*

- Chair Kirkland stated that since Mr. Blake and Mr. Rischar are not present, Chair would like to table this item until the regular July Board Meeting. Although, he went on to ask that the Board members review the task list, estimate the budget, present to Ms. Gall so that it can be reviewed and considered by the Board

- 1. *Wings of Dreams Contingency Plan, Relocation of Artifacts, WOD lease (use of premises)*

- Chair Kirkland gave the Board a brief explanation of the meeting conducted on June 22, 2015 by Chair Kirkland, Bob Oehl, Susan King, Maria Gall and Dan Lowendowski. He continued to explain the concerns with what the lease states regarding “USE OF PREMESIS”.
- Mr. Oehl presented to the Board what challenges he may encounter with moving all NASA artifacts from the corporate hangar in a timely manner (available time from volunteers & weather conditions). He explained how these artifacts (to be located) on the 6.5 acre need to be displayed so they can continue tours to the public and private groups. He further explained the future plans in terms of storage, displays and temporary housing for items.
- Mr. Oehl apologized to the KAA Board, W of D Board and the public if he offended anyone by stating, “the KAA Board is kicking us out of this hangar and only having 60 days to get out” at the June 6th, 2015 Wings of Dreams fly-in breakfast.
- Vice-Chair Fryar discussed his concerns of the “bad-mouthing” that continues to go on and the need for it to stop if relations are to improve between both groups.
- Chair Kirkland also brought to the attention of the Board the deadline for W of D to vacate the Corporate hangar and what penalties, if any, would be incurred if the Aug. 31st, 2015 deadline was extended. Chair Kirkland asked the Board to entertain the consideration of the current hangar monthly fee of \$880 divided by 31 (days of month) which would be approximately \$29/per day for every day they exceed.
- After discussion, the Board decided to extend the deadline to Sept. 30th, 2015. Any day after this date, the KAA will charge a \$100/day penalty. Chair Kirkland said that an in-house agreement will be drawn up with both parties’ signatures.

- **SCOTT FRYAR, VICE CHAIR**

- 1. *UTV Bids & motion to approve purchase*

A motion was made to approve bids going out and spending not to exceed \$7000 for UTV for airport use.

Motion by: S. Fryar

2nd: D. Nickels

All Ayes

Discussion: Mr. Wynn wanted to clarify that the monies made from the sales of Jeep, Ford utility truck and zero-turn mower can be used for the purchase of new vehicle.

Amended: An amended motion was made to not exceed \$8500.00 for the purchase of a UTV for airport use.

Amended Motion: S. Fryar

2nd: D. Nickels

All Ayes

Approved by David Nickels
KAA Board Secretary

Witness by Maria Gall
KAA Office Mgr.

