



# Keystone Airpark Authority

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Oct. 1<sup>st</sup>, 2013 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**Present:** David Kirkland, Roger Mullins, Ron Blake, Scott Fryar, Wayne Wynn, Bill Prange, Terry Suggs

**Absent:** Noel Thomas, Lt. Col. Johnson, Roland Luster

- Swearing in of appointment Scott Fryar (Clay County Seat) – City Mgr., Terry Suggs

**A motion was made to accept the Aug 2013 Financials and May 7<sup>th</sup>, 2013 and Sept. 3<sup>rd</sup>, 2013 Minutes.**

**Motion by: R. Mullins**

**2<sup>nd</sup>: W. Wynn**

**All Ayes**

### **BILL PRANGE, URS:**

- Presented the Board with bid proposals and recommendations for the Fire Main Phase II project. Low bid came in at \$169,630.00; high Bid at \$217,691.80. Mr. Prange recommended Coleman Construction, Inc. A motion was made after discussion and questions.

**A motion was made to accept the Coleman Construction bid at \$169,630.00.**

**Motion by: R. Mullins**

**2<sup>nd</sup> by: R. Blake**

**All Ayes**

- Requested the Board consider the Task Order for Construction Administration and part time inspection for the Fire Main project. Vice-chair Kirkland said that he would prefer that Chair Thomas review and sign.

### **DAVID KIRKLAND**

- Presented a map of Camp Blanding Fence Repairs. Asked that Ms. Gall forward to Lt. Col. Johnson.
- Reported that after discussion with Bob Oehl, all museum artifacts will be moved from ramp area prior to concert.
- Board discussed the movement of approximately 32 yards of millings in preparation of a move for a portable building (donated from The FIRM) to an area located next to Wings of Dreams acreage. The Board stated they had no prior knowledge of move or use of millings. The Board discussed if the building is, in fact, on part of the leased acreage. Mr. Mullins will review site map. Vice Chair Kirkland stated that a special meeting would need to be scheduled to discuss this matter with Bob Oehl. Vice Chair Kirkland also stated that he will call Bob Oehl and inform him of this matter.
- Vice Chair Kirkland asked Mr. Deyo (AirGroup) about the ramp space that will be need for the DC-4 and the potential incoming Electras over the next few months. Mr. Deyo stated that he is very flexible with locations and would be willing to place the aircrafts on various concrete pads located off of taxi-way.

### **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE**

### **SECRETARY & WEB DESIGN, MR. MULLINS**

- Updated Board on AirGroup hangar door repair. Mr. Mullins spoke to Straight Line Welding and they agreed that repairs will begin in approximately 10 days and will take roughly 25 hours.

### **WAYNE WYNN**

- New Equipment Update – would like to limit our User list to a minimum. Ms. Gall was directed to schedule a weekend morning for operational instruction for interested Board members.
- Mr. Wynn proposed to the Board that a grapple be purchased for the tractor. He will do a cost comparison and report back at the Nov. meeting.
- After discussion with Hobo Tractor, all scheduled maintenance will be handled through them while under warranty. This standard maintenance will be done on airport site.

- Hourly cost for equipment and operator should be considered. This was brought up for discussion after a request from Wings of Dreams to mow the 6 acres dedicated for the future museum. Mr. Wynn suggested that it is to the Airports benefit for the airport to mow around the current museum. Terry Suggs stated that he would look into what the standard charges are through the City and report back to Ms. Gall.
- Mr. Mullins inquired about the additional

#### **SCOTT FRYAR**

- Vice Chair Kirkland directed Mr. Fryar to charge the Marketing Committee and asked for an update at the Nov. Board meeting.

#### **MARIA GALL**

- Reported that the land clearing from Camp Blanding has been limited to 100 hours. Ms. Gall reported that she asked Col. Johnson to push through the MOA at 100 hours if possible.
- Hangar Occupancy Report – E5 vacant due to asphalt condition
- Ms. Gall inquired whether she would have the authority to decline a request for hangar lease based on safety concerns.
- Facility Updates
  1. Security/ Alarm System - **TABLED**
  2. ESA Aerobatic Contest – 11/21-24
  3. Concert Meetings: 10/18 (conference call) & 11/1 (physical walk-through)
  4. Discussed that Shell Fuel Training is scheduled for 11/13-15 in Bowling Green, KY.. Training is free with exception of travel expenses, which is estimating at \$600 per person. After discussion, the Board Agreed to send Ms. Gall and Chris Schirboch.

Meeting Adjourned at 7:50pm

Attest

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Secretary

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Noel Thomas, Chairman

**GENERAL DISCUSSION**  
ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.  
PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.  
**PLEASE NOTE AND BE ADVISED:**

*IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.*