



KEYSTONE AIRPARK AUTHORITY

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Sept. 6th, 2016 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**** MINUTES****

Start: 6:03pm

I. ROLL CALL: Chair Kirkland, Vice Chair Fryar, W. Wynn, R. Blake, C. Rischar, D. Nickels, CPT Cater, B. Prange, D. Whitley, S. Kornegay

II. Swearing in of Board Seat #'s: City #1, #2 & FLNG Seat

- S. Kornegay apologized for oversight and asked if we can reschedule to the Oct. 3rd, 2016 KAA Board Meeting. The Board accepted.

III. CONSENT AGENDA

- Approval of July 2016 Financials
- Approval Aug. 2nd, 2016 Board Meeting Minutes & Aug. 25th, 2016 Special Budget Meeting

A motion was made to accept the consent agenda as presented with the exception of verifying that D. Nickels made the 2nd Motion in moving forward to obtain timber bids.

Motion by: C. Rischar

2nd by: S. Fryar

All Ayes

IV. REPORTS STATUS

- **BILL PRANGE, URS** – Nothing to report
- **FDOT, MS. WHITNEY** – Requested a copy of the final DOC & invoice for Rehab Project. Ms. Gall will mail to her next week.
- **CHAIRMAN & AVIATION CHAIRMAN, MR. KIRKLAND**
 - Chairman reported that 2 emails have been sent to Mr. Oehl requesting a special meeting be scheduled with the Wings of Dreams Board, but has yet to hear back.
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE** – Nothing to report
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
 - Mr. Rischar reported that 3 bids came in for the logging contract.
 1. Cremer Wood @ \$50.50/ ton
 2. Gator Timber @ \$45.05/ ton
 3. DM Straton @ \$38.40/ ton

A motion was made to accept the bid from Cremer Wood at \$50.50/ton.

Motion by: S. Fryar

2nd by: W. Wynn

All Ayes

- Mr. Rischar stated that the logging company would be beginning the week of 9/17/16. Ms. Gall will get with Cremer Wood to sign the Timber Sales Agreement.
- Mr. Rischar reported that the AirOps Hunting event is scheduled for Oct. 21-23, 2016. Planning is going well, but is requesting add'l funds from contributors. He will send the sponsorship letter to Ms. Gall to distribute.

- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR** – Nothing to report

- **AVIATION CHAIR, MR. WYNN** – Nothing to report
- **SECRETARY & FACILITIES/OPS. CHAIR, MR. NICKELS**
 - Mr. Nickels stated in hid facility report that the bucket truck is up and running after diagnosing that the EGR system had internally failed. Thanks to Luke and Albert, we were able to save a lot of money doing the repairs in-house.
 - He also reported that he and Albert are preparing the RW and taxiways for the FDOT annual inspection scheduled for 10/3/2016. Mr. Nickels will attend inspection along with Albert.
 - Mr. Nickels explained that the Jet-A truck awnings was destroyed in the last hurricane. He reported that he will work with Ms. Gall in getting quotes on what a more stable, permanent structure. Will report back.
- **MILITARY CHAIRMAN, CPT ROBERT CATER** – Nothing to report
- **FBO MGR., MARIA GALL**
 - FSACCA Bldg/ Land Lease – Ms. Gall requested that the KAA Board allow us to move forward with working on a Land Use Agreement so that renovations can begin on old maintenance bldg...

A motion was made to move forward on having Ms. Gall begin verbiage on land use agreement with FSACCA to utilize the old maintenance building as a club meeting & events location.

Motion by: S. Fryar

2nd by: D. Nickels

All Ayes

- Calendar of events – Ms. Gall reported that military training is scheduled for The weeks of Sept. 12th and 19th. Jet-A fuel sales are expected. Also reported that she will be meeting with a representative from ARDM on 9/20th, which is the company subcontracted out from FDOT to manage the runway density certification project. Ms. Gall stated that the job opening for the Airfield & Maintenance Support position will be posted in the LR Monitor within the next week and will begin interviews immediately.
- **SCOTT KORNEGAY, Manager, City of Keystone Heights**
 - Mr. Kornegay apologized again for not being prepared to swear in City seat #1 and #2.
 - Sept. 16th is scheduled for the 2nd public heading for the final_____
 - City of Keystone Heights is scheduling a Water Summit for either Oct. 17th or 18th. City is responsible for organizing and hosting event. Location & time is to be determined.
 - Mr. Fryar inquired about the Infrastructure Sur-Tax that Paul Yates mentioned at a Special Budget and Finance Meeting last month. He asked if the time and effort in research worth the return. Ms. Gall stated that she will forward the email from Mr. Yates indicating the resources and details.

Adjourned: 7:01pm