



# KEYSTONE AIRPARK AUTHORITY

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

May 3, 2016 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**\*\* MINUTES \*\***

**Start: 6:00pm**

**End: 8:16pm**

**Present: Chair Kirkland, Vice-Chair Fryar, Mr. Wynn, Mr. Blake, Mr. Rischar, Mr. Nickles, Ms. Whitney, Mr. Kornegay**

**Absent: CPT Cater, Bill Prange**

### **I. Public Comment**

- Frank Host announced that the club will be doing a lake clean-up day-TBA
- Mr. host also mentioned that path clearing grants available – see John Ward
- Clay County Emerg. Mgt. would like to get together about access to lake for emergencies – see John Ward

### **II. CONSENT AGENDA**

- Approval of Mar. 2016 Financials
- April 5<sup>th</sup>, 2016 Regular Board Meeting Minutes & April 28<sup>th</sup>, 2016 Special Board Meeting Minutes

**Chair Kirkland replied to an inquiry made by Mr. Blake at the April Board meeting regarding a negative balance on the financials regarding hangar income. Chair Kirkland stated he had not gotten with Ms. Florence about this discrepancy, but will have a clear answer for June meeting.**

**A motion was made to accept the consent agenda as presented with the addition of indicating that Mr. Blake 2<sup>nd</sup> the motion regarding the Supplemental agreement for the FBO grant Project.**

**Motion by: S. Fryar**

**2<sup>nd</sup> by:**

**All Ayes**

**A motion was made to accept the minutes from the Special Board Meeting held on 4/28 meeting.**

**Motion by: D. Nickels**

**2<sup>nd</sup> by: S. Fryar**

**All Ayes**

### **III. REPORTS STATUS**

- **BILL PRANGE, URS**
  - Apron Rehab Project – Change Order
  - Project came under budget, therefore we are requesting from FDOT that the add'l funding can be used for another like project. The request is for a trench drain to be installed in front of new bulk hangar. We will not know the funding balance until all final invoices have been submitted for reimbursement.
- **FDOT, MS. WHITNEY**
  - Reinforced the information given regarding the Apron Rehab Project.
- **CHAIRMAN & AVIATION CHAIRMAN, MR. KIRKLAND**
  - Sportsmans Club- Land Use Agreement for archery hunting.
    1. Chairman went over the minutes from meeting provided by Mr. Host. Meeting was held 4/28/16 with Mr. Kirkland and Ms. Gall. Chairman indicated the Club representative has proposed \$3-\$5/ per acre for usage. There was discussion about how this activity might conflict with a future hay lease on gas line area. It was confirmed that all of that those details can be indicated in the Land Use Agreement. Question came up about the liability coverage outside of the current coverage at the Club.
    2. Rates were discussed. Mr. Rischar described that since the land is not turn-key (no easy access, very rough, needs clearing), we should consider less than average (\$8-\$9/ per acre). Mr. Nickels and Mr.Blake stated that since the airport would be benefitting from the harvests, it shows an effort towards Wildlife Mgt Plan, we should consider a \$5 range for the first year and reconsider cost after first year.

**A motion was made to enter into a 1-yr Land Use agreement with the Sportsmans Club to the proposed 270 acres for bow-hunting at \$5/ acre for an effective date of June 30<sup>th</sup>, 2016.**

**Motion by: S. Fryar**

**2<sup>nd</sup> by: D. Nickels**

**All Ayes**

- Air-Group- new lease and names.
  1. Chairman discussed that AirGroup may be going through a name addition/ change internal. Until we are able to meet with their directors to discuss what those changes
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE**
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
  - Update on Hay lease
    1. Mr. Rischar may have found someone interested in signing a lease.
  - Meeting with Professor Scott Sagey on May 9th.
    1. Working with the UF School of Natural Resources to consider doing some inventory mapping and research work. This achieves goals for both entities, as the university will benefit by having a project for a graduate student and the airport would not be charged. A meeting will be held at the airport on May 9<sup>th</sup> and has invited any Board members to attend. Chiarman Kirkland has asked Ms. Gall to post this event as a Workshop to cover Sunshine Law.
  - Budget and Finance Committee update
    1. Reported that the 4/20 meeting went very well. Committee focal points and goals were established. Mr. Rischar stated that he will report back to the KAA Board with policy and procedural changes as well as improvements. He also asked from the Board if there are any other areas to report on.
    2. Mr.Kornegay stated that the B & F Committee falls under the Sunshine Law, so all meetings need to be posted as well as minutes taken and distributed.
  - Florida Forestry
    1. Will be coming out this month to begin mowing and clearing of underbrush (mitigation mowing)
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR**
  - Comcast will begin laying in new lines May 23<sup>rd</sup> soon thereafter we can receive hook-up.
  - Witnessed a 4-wheeler coming out of Florida Trail last week. Mentioning as an awareness. Also witnessed teenagers accessing to the lake from Camp Montgomery's land. Mr. Fryar's concern is liability. Should we consider placing a fence and sign indicating "trespassing"?
- **AVIATION CHAIR, MR. WYNN**
  - Aerobatic Box Update – reported that he called Bill Meadows (FAA) and found out that the last time the box was activated was 2012 by Nikolay, which is when it expired. This permit is for activity flying anything under 1500ft. Ms. Gall will get with local tenants who operate aerobatics to see if there's an interest to apply.
  - Contacted Bradford County re:
  - Mosquito Control – Bradford county has postponed because of budgeting. We are to call back later this month for update.
  - Underground conduits installed for electric install for hangar #5 and Storage
- **SECRETARY & FACILITIES/OPS. CHAIR, MR. NICKELS**
  - Facility Update
    1. All lights working for 5/23 and ordering parts for 11/29
    2. All mowing complete until mid-May.
    3. Dixie Chopper under repair
    4. Ford Tractor repaired

- **MILITARY CHAIRMAN, CPT ROBERT CATER – not present**
  
- **FBO MGR., MARIA GALL**
  - Hangar Update – 10 currently on list
  - The Firm noise issue – Ms. Gall
  - Keystone Hts. Street Dance – July 2<sup>nd</sup>
  - Calendar of events
    1. AirGroup activity
    2. May 7<sup>th</sup> – Fly in Breakfast 8:00am-10:00am
    3. May 4<sup>th</sup> – UH60 and C-26 arriving
    4. May 5<sup>th</sup> – 7<sup>th</sup>: C130 Marine Jumps
    5. May 24<sup>th</sup> – Helo Ops.
  - April in Review
  - Fuel Training – June 22-24<sup>th</sup>

**Other:** Mr. Kornegay discussed the new website for the City. Landing page for the airport on website. Appointments were made for Mr. Rischar and Mr. Blake . Swearing in will be at the June Board Meeting. Mr. Kornegay is now our airport liason.