



KEYSTONE AIRPARK AUTHORITY

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Feb. 7th, 2017 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**** MINUTES ****

Meeting began: 6:00pm

PRAYER/PLEDGE OF ALLEGIANCE conducted by Chair Kirkland

ROLL CALL : Present – Chair Kirkland, Vice-chair Fryar, Mr. Wynn, Mr. Blake, CPT Cater, Mr. Rischar, Mr. Nickels, Mr. Blake, Mr. Prange, Ms. Whitney, Scott Kornegay

Not Present-

I. Public Comment -

II. CONSENT AGENDA

- Approval of Dec. 2016 Financials & Dec. 6th 2016 & Jan. 3rd, 2017 Minutes

A motion was made to accept the consent agenda as presented.

Motion by: W. Wynn

2nd by: D. Nickels

All Ayes

III. REPORTS STATUS

- **BILL PRANGE, URS – nothing to report**
- **FDOT, MS. WHITNEY – nothing to report**
- **CHAIRMAN & AVIATION CHAIRMAN, MR. KIRKLAND**
 - Consultant selection – Chairman discussed process of engineering consultant selection. Gale and AVCON were other interested parties, but the only engineering company who presented packet was AECOM Technical Services.

A motion was made to continue engineering services with AECOM for a 5 year contract.

Motion by: S. Fryar

2nd by: D. Nickels

All Ayes

- Presented Trench Drain bids –
 1. MSD Construction in the amount of \$13,950.00.
 2. Evan Douglas in the amount of \$9,575.00

A motion was made to accept the low bid with Evan Douglas at \$9,575.00

Motion by: W. Wynn

2nd by: S. Fryar

All Ayes

- Sale of surplus land/ 460 acres - Chair Kirkland met with all members of KH City Council to discuss details of land sales interest.. All members approved to move forward with the sale of land as long as KAA and FAA were satisfied with sale details and justification, but would like to put off until after April litigation before moving forward with next step. Chairman indicated that we are not in any time limit because the process will take approximately a year for FAA to approve the sale of the land. The Board decided to table the topic until post-litigation determination.
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE**
 - Discussed that several people have approached him regarding hunting land lease. Chair Kirkland confirmed that no firearms hunting is allowed.
 - Discussed that he, Ms. Gall and Mike B. managed a walk-thru with Mr. Deyo on warehouse improvements.
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
 - Phase II of logging project – discussed an update on installation of ingress/egress for project. Mr. Rischar met with CPT Willard about options and will finalize decision. The goal would be to begin Phase II by the end of Feb.

- Phase I clean-up proposal - \$112/hr to rake and pile. A proposal would be to back the cost out of the phase II timber proceeds. Chair Kirkland suggested that we go out for bid. Ms. Gall requested that Mr. Rischar email the scope of work to her so she can get additional bids.
- SWPPP Compliance & Inspection – updating plan and will keep KAA apprised of progress.
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR – nothing to report**
- **AVIATION CHAIR, MR. WYNN**
 - Requested the purchase of a grapple/rake for the John Deere, Approximate cost \$1500 -\$2300. Chair Kirkland stated that this will be considered for the 2017/2018 budget.
- **SECRETARY & FACILITIES/OPS. CHAIR, MR. NICKELS**
 - Reported that the AWOS is up and working. Tom Nichols (RSI) came approximately 2 weeks ago, diagnosed issue and repaired.
- **MILITARY CHAIRMAN, CPT ROBERT CATER – nothing to report**
- **FBO MGR., MARIA GALL**
 - Presented upcoming events:
 1. High School Aeronautics field trip – Feb 16th (KHHS and Oakleaf HS). Ms. Gall met with Professor Lowendowski about event application process.
 2. Velocity jumps, 2/13th & 14th
 3. Army Ops begins 2/25 – 3/14
 4. Bradford County Emergency Mgt foam truck training 2/18, 9am
 5. EAA Young Eagles event on 2/11 at Williston Airport
 - Facility Updates:
 1. Mike B. - training at JIA, 3/8 (HAZ MAT & SWPPP compliance)
 2. Mike B. – fuel training w/ Eastern Aviation Fuel, 2/15-17, Tampa
 3. Annual fuel inspection, 2/1.
 - Ms. Gall presented the JPA from FDOT for the Repaint Runway Markings contract (FM# 44035319417) as well as the quote from Hi-Lite for work to be completed. Hi-Lite is a contracted company with FDOT, therefore additional quotes are not required. Ms. Gall requested a motion to move forward with project.

A motion was made to accept the JPA # 44035319417/ Repaint Runway Markings contract with Hi-Lite at \$15,000.

Motion by: D. Nickels

2nd by: W. Wynn

All Ayes

- **KH CITY MANAGER, SCOTT KORNEGAY**
 - Announced the Mayors Ball for Mar 11th. Fundraiser through Kiwanis and Rotary Club to help raise \$\$ for trail head. Tickets available through Maria in FBO office.
 - Legislative delegation topic from last week – Reynolds park discussion/ commercial opportunity. Years out/ no money or plans committed.
- **OTHER:**
 - The Firm- Margie
 1. Requested tree thinning on road leading back to FIRM. Mike will get with Margie about location and scheduling.
 2. Requested they have a fire-pit for their Jeep event on March 25th & 26th. Mr. Fryar or Mr. Wynn will go to site and evaluate. Stipulations will be put in place based on weather conditions.
 - Sportsmens Club – Frank Host
 1. This year is the clubs 50th year. They will be planning a celebration and will keep us informed.

Meeting Adjourned: 8:43pm

Approved by:

Attested by: