

KAA Special Meeting Workshop

****BULK HANGAR LEASE PROPOSAL****

**** ENGINEERING PROPOSAL FOR ILS SYSTEM****

June 17, 2014

Minutes

Date: June 17th, 2014 Mtg @ 5:00pm

Start Time: 5:35pm

End Time: 7:20pm

Attendance: Chair Thomas, Vice Chair Kirkland, Wayne Wynn, Scott Fryar

Absent: Lt. Col. Johnson, Ron Blake, Roger Mullins

- Board discussion about requirements for installing an ILS system at the airport to be included on Master Plan. Chairman distributed a memo and graphics which indicates the difference between an ILS and an LPV system. Installing an ILS will not allow RW 5/23 to be extended on the RW 5 end.
- URS recommends the LPV approach because it not only allows the flexibility of future RW expansion, but the system has no equipment to maintain. System runs off of satellite.

A motion was made to accept the recommendation of including an LPV precision approach vs. ILS system into Master Plan.

Motion by: W. Wynn

2nd: S. Fryar

All Ayes

- 2014/15 Budget is final and the revenue went from \$519,000 in 2013/14 to \$530,000 in 2014/15. This represents an approximate increase of 1.6% in lease payments. Draft budget will go to the City next week for approval.
- Chairman Thomas distributed the proposed staggered lease for County Line Aviation/ K.R. Oddy & Associates.
 - Phase I: \$1300/mo. Effective 7/1/14

- Bulk storage will be moved into Corp. hangar #4
- See attached map indicating the space to be leased.
- Phase II: \$1800/ mo. Effective 7/21/14
 - Johnny Arpen area will be cleared & included in lease
- Phase III: \$2200/mo. Effective 9/1/14
 - Express Air/ Bob Oehl vacate office space and F150.
- Ken proposed an option of developing the remaining upstairs mezzanine and keeping Express Air office and bulk space. Ken is working on getting quotes for expansion.
- There was discussion about the way Express Air would be operate during off-hours for County Line Aviation, in terms of security
- Chairman discussed the option of sharing the salary of an office employee who would work for County Line as well as KAA (Quickbooks & phones).
- Mr. Fryar asked to clarify the ramp space that would be acquired for County Line Aviation.
- Chair Thomas stated he would contact Jim Taylor to draft a letter for Express Air indicating the lease requirements for County Line. He will also have Mr. Taylor draft the new lease for County Line.
- Chair Thomas stated that he will be looking into possible FDOT funding for bulk hangar bldg..
- Ms. Gall was directed to send letters to all current bulk tenants informing them of the move to the Corporate hangar eff. 7/1/14.

A motion was made to accept the Phase I,II,III for County Line Aviation Progressive lease, as proposed. The Lease would be set as a 5 yr lease with a 60 day option to get out of lease with no penalty.

Motion by: S. Fryar

2nd by: D. Kirkland

All Ayes

OTHER DISCUSSION:

- Chair Thomas inquired if the Board would entertain the option of building the new bulk hangar. He informed the Board that M & S is a possible source for funding as well as the request from FDOT funding. The funding is being requested through the JACIP system.

- Mr. Fryar brought up the issue of the termination of Randall Taylor with Express Air (effective 06/16/2014)
- Ms. Gall will put together a fact-finding trail regarding Randall's performance and get with Mr. Kirkland to draft an email/letter requesting to meet with Randall to discuss based on his return from AK.