



Keystone Airpark Authority

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

July 16th, 2013 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

****MINUTES****

Present: Noel Thomas, Roger Mullins, Ron Blake, Wayne Wynn, Mr. Prange, Mayor Hildreth

Absent: Lt. Col. Johnson, Mr. Kirkland, Mr. Suggs, Mr. Luster

I. CONSENT AGENDA

- **A motion was made to accept the consent agenda.**
Motion by: R. Mullins 2nd:W. Wynn All Ayes

II. REPORTS STATUS

A. BILL PRANGE, URS

- Stated that he delivered 2 sets of 90% construction plans for the Fire Main Extension Phase II project to Chair Thomas on 7/16/13.
- Chip Ware has received a copy of Fire Main Extension construction plan and will give any technical feedback after review. Mr. Ware also confirmed that he will communicate with Bradford County on a waiver for the permit fee.
- Mr. Ware communicated to Mr. Prange that the Alachua County School Board is in discussion with Bradford County about constructing more buildings at Camp Crystal in the next 2-3 years. They have their own self-contained system, but will need to increase the size for flow rate and pressure. Mr. Ware highly suggests KAA considers the investment of a "T" and valve into their system, which will benefit KAA down the road.
- Mr. Prange stated the Fire Main Extension project will begin after the Nov. 9th concert event..

B. BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE

- Inquired about a public gun range (request from outside source). Chair Thomas informed that based on FAA regulations, a public gun range would not be allowed.

C. SECRETARY & WEB DESIGN, MR. MULLINS

- Reported that the KAA Facebook page is creating quite a following. We currently have 1138 friends.
- Reported that airport is having voice mail issues. Ms. Gall will look into fixing problems.
- Presented a map indicating the current airfield drainage condition and possible solutions for improvement. Chair Thomas asked Mr. Prange to have this included in the Master Plan.

D. WAYNE WYNN

- Reported that the DRMO currently has no fuel trucks or tanks available. Will continue to check periodically.

E. MARIA GALL

- Hangar Occupancy Report
 1. 1 vacancy – E5
- Facility Update:
 1. Air Camp scheduled for July 15-20
 2. Schedule a memorial for Glen Harris sometime in fall for family and friends.
 3. Sullivan Welding has been released from Atty. Taylor for continuation of work at AirGroup Hangar repair.
 4. MS. Gall was directed to look into voice mail problem and possible options for call forwarding when staff is not in office.

F. NOEL THOMAS

- Proposed the preliminary numbers for 2013-14 budget. Budget needs to be turned into City of Keystone no later than July 31st, 2013.
- Chair Thomas discussed the need to have the Board position as Treasurer be filled, replacing Glen Harris.

A motion was made to make Wayne Wynn KAA Treasurer.

Motion by: R. Mullins

2nd by: R. Blake

All Ayes

Meeting ended: 7:00pm

Attest

Secretary

Noel Thomas, Chairman

GENERAL DISCUSSION

ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.

PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.

PLEASE NOTE AND BE ADVISED:

IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.