



Keystone Airpark Authority

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

April 2nd, 2013 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

****MINUTES****

Present: Noel Thomas, David Kirkland, Glen Harris, Roger Mullins, Ron Blake, Wayne Wynn, Terry Suggs, Roland Luster, Bill Prange, Mayor Hildreth

Absent: Lt. Col. Johnson

I. CONSENT AGENDA

- A motion was made to accept the March 2013 Minutes/ February 2013 Financials

Motion by: R. Mullins

2nd: G. Harris

All Ayes

II. REPORTS STATUS

BILL PRANGE, URS

- Mr. Prange updated Board on meeting him and URS representative, Michael Thompson attended with representatives of the Florida Army National Guard held on February 20, 2013. Mr. Prange provided the Board with minutes from meeting which covered the anticipated land use needs at Keystone Airpark. He requested guidance from Board on whether a runway extension is required or not based on inconsistencies in weight requirements/ restrictions. Mr. Prange would like to meet and have follow-up conversation at May Meeting. Discussion points included:
 1. Do we consider looking at 11/29 as the runway for extension?
 2. Board discussion regarding other possibilities for extension.
 3. Almost ready to submit chapter 1 & 2 to Board for review.
- Proposal to design the Rotating Beacon project (previously submitted)
 1. Proposed project scope and funds. Requested that Board consider project. FAA approval. There are no FDOT funds available. Board considered funds available as well as condition of current beacon.

Motion to accept Supplemental Agreement #1:

Motion by: R. Mullins

2nd: W. Wynn

All Ayes

- Proposal to design the Fire Main Phase 2 project (previously submitted)
 1. **Proposed project scope and funds. Requested that Board consider project. FAA**

Motion to accept Supplemental agreement #3:

Motion by: R. Mullins

2nd: G. Harris

All Ayes

B. FDOT, MR. LUSTER

- Legis. In town. May be more money coming in "Aviation Pot". He will keep us updated.

C. FORESTRY CHAIRMAN, MR. HARRIS

- Request for bid on 35 acres parcel/ site clearing & prep for planting
 1. Chair Thomas inquired about clearing an additional 10 acre on clear zone on RW 5 & 23. Board agreed to move forward.
- Spoke to Black Creek Timber and said they would be willing to come in and clear areas indicated below. No fees involved/ No monies exchanged. (5/23 clear zones, FIRM staging area, 11/29 clear zone.) More discussion and area determination needs to take place. Follow-up at May meeting.

D. BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE

- Mayor requested that she meet with Mr. Blake regarding Hotel interest.

E. SECRETARY & WEB DESIGN, MR. MULLINS

- Discussed the need for description sketches on future leases. Legal description will be included as well.
- Asked that we include additional Staging Area into FIRM lease. Mr. Mullins requested that FIRM does not make area "active" until area included in lease.

F. WAYNE WYNN

- Discussed need for add'l hangars. No monies are available from FDOT.
 1. Mr. Wynn would like to begin looking into possible project to build less expensive hangars (box hangars). Bill Prange will provide information on costs. Will report back at next meeting.
- FIRM Gun Range Gate
 1. Proposing a new road into Gun Range area accessible from Tenant gate. Chair Thomas instructed Mr. Wynn to get with Russ (FIRM) about consideration.

G. MILITARY CHAIRMAN, LTC GRAY JOHNSON

H. MARIA GALL

- Hangar Occupancy Report
 1. **FULL**
- Facility Updates
 1. Cell phone booster
 2. Fire Suppression Alarm System
 - a. **TABLED**
- Spring Tenant Cook-out
 1. **April 20th, 11am-1pm**
- Sun-n-Fun fuel price
 1. **\$4.85/gal**
- "Salute to Florida's Heroes" meeting
 1. **April 5th at 3:00pm,**

I. NOEL THOMAS

- **A motion was made to accept the Special Events Applications for the Our Country Day Street Dance scheduled for June 29th.**

Motion by: R. Mullins

2nd: G. Harris

All Ayes

Other Items:

- **Frank Host with Sportsman Club has informed the Board that they have agreed to move forward with gun range. Chair Thomas stated that as long as they adhere to the FAA policy and present to Board when ready, they can move forward.**

Meeting ended: 8:20

Attest

Secretary

Noel Thomas, Chairman

GENERAL DISCUSSION

ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.

PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.

PLEASE NOTE AND BE ADVISED:

IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.