



# Keystone Airpark Authority

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

March 5<sup>th</sup>, 2013 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**\*\* MINUTES \*\***

**Present:** Noel Thomas, David Kirkland, Glen Harris, Roger Mullins, Ron Blake, LtCol Johnson, Wayne Wynn, Terry Suggs

**Absent:** Roland Luster, Bill Prange

### **I. Florida National Guard Foundation – Debra Cox, Executive Director**

- Approached the Board requesting a Special Permit Policy be accepted for an event to be held on April 27<sup>th</sup>, 2013, “Salute to Florida’s Heroes”. Event is a fundraising opportunity for service members, first-responders and Wounded Warriors. The Event will bring in approximately 8,000 people depending on parking capacity. She is currently working on getting all permits required and will present to KAA at the beginning of April.

### **II. Space Florida Presentation/UAS Initiative – Brent Klavon**

- Presentation & request for consideration to support the Cecil-Blanding-Keystone concept as part of the FAA UAS Test Site designation for unmanned aircraft systems.
- **A motion was made to accept the preliminary invitation for consideration as part of the test site designation for the UAS Initiative.**

**Motion by:** R. Mullins

**2<sup>nd</sup>:** G. Harris

**All Ayes**

### **III. CONSENT AGENDA**

- **A motion was made to approve the January 2013 Financials and February 2013 minutes**

**Motion by:** D Kirkland

**2<sup>nd</sup>:** W. Wynn

**All Ayes**

### **IV. REPORTS STATUS**

#### **MR. KIRKLAND:**

- Discussed the need to have pines trees removed which are parallel to runway 11/29. Roger will measure and set the 250 ft mark from midpoint and stake. Will report back at April meeting.

#### **MR. HARRIS**

- Reported that timber prices are fortunately are on the rise.
- Discussed the need to have the recently timbered 35 acres prepped and planted. Board discussed about moving forward with bid process. Mr. Harris will get with Ms. Gall about preliminary bid packets and report back at April meeting.
- Presented Board with donated Tree Farm sign. Inquired as to location. Mr. Harris will work with Ms. Gall on location and installation.

#### **MR. BLAKE:**

- Reported that an investor is considering the purchase of a 5 acre parcel to build hotel. Mr. Blake will continue to work with contact and update Board as needed

#### **MR. MULLINS:**

- Roger and Noel will schedule a time in the next 2 weeks to complete gate lock project.
- The FIRM has requested a 1 acre parcel for additional parking at rifle range. Board approved and will amend lease to reflect change.

**LTC. GRAY JOHNSON:**

- Requested that Ms. Gall send a letter requesting assistance for land clearing on 11 acre parcel.

**MARIA GALL:**

- Reported one hangar available in unit "E". Otherwise all hangars are full.
- Asked for clarification on proper entrance for FIRM Gun Range facility. Chair Thomas stated that FIRM is to use back entrance off of Camp Blanding Road. This will alleviate and miscommunication or unlocked gates in relation to Keystone Skeet Range.
- Discussed upcoming events:
  1. ESA Contest 3/22&23
  2. NEFLC Dinner 4/18
  3. "Salute to Florida's Heroes" 4/27

**NOEL THOMAS:**

- Chair reminded Board that KAA Board Seat #'s 1 & 2 are up for reappointment and that applications are due to City Hall no later than March 29<sup>th</sup>.
- Presented Board with two (2) Special Events Policy Applications for review and consideration:
  1. NEFLC Dinner – April 18<sup>th</sup>
  2. "Salute to Florida's Heroes" – April 27<sup>th</sup>

**A motion was made to approve both, NEFLC Dinner and "Salute to Florida's Heroes" event based on all required permits and waivers provided prior to events.**

**Motion by: D. Kirkland**

**2<sup>nd</sup> by: G. Harris**

**All Ayes**

- Informed Board about "Back to Basics" training offered by Clay County Emergency Mgt. Services. Scheduled for March 13<sup>th</sup>, 2013. Inform Ms. Gall if able to attend.

**Open Discussion:**

- Bob Oehl announced the following events:
  1. April 6<sup>th</sup> – Fly-In Breakfast
  2. May 4<sup>th</sup> – Museum Opening

**Meeting Adjourned: 7:50pm**

Attest

\_\_\_\_\_  
Secretary

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Noel Thomas, Chairman

**GENERAL DISCUSSION**

ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.

PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.

**PLEASE NOTE AND BE ADVISED:**

*IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.*