

Keystone Airpark Authority
7100 Airport Road, Starke, FL 32091-9347
352-473-0031 (office) 352-473-4251 (fax)
Email: keystoneheights@bellsouth.net



MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, May 1st , 2012
CONFERENCE ROOM, KEYSTONE AIRPARK

Chair Thomas called the board meeting to order at 6:01 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, David Kirkland, Roger Mullins, Ron Blake, Bill Prange, Roland Luster, Lt. Col. Deland, Mayor Hildreth, Lance Baldree, Maria Gall

ABSENT: Glen Harris, Lt Col. Johnson

A motion was made to accept minutes from Feb 21,2012, March 20th,2012, April 2,3 &10, 2012 and April 2012 financials.

A motion was made by R. Mullins **2nd by D. Kirkland** **All ayes.**

Mayor Hildreth:

- Requested Board give conceptual approval for the 4th July Street Dance – Special Permit. She advised Board that the permit is currently in the hands of OCD officers and all required paperwork will be submitted by 6/5 meeting.
- Board approved to move forward.

Mr. Million - Auditor:

- Distributed and reported on 2011 Audit.
- Audit report will be posted on City Website.

Mr. Prange:

- Reported on Master Plan Grant Scope and Update.
- Requested that Board “agree in principle” the grant scope and fee as well as well as authorize staff to execute an agreement to get an independent fee estimate as well as authorize Chair Thomas to sign application once completed.

A motion was made to have URS move forward with Grant Scope and Fee process.

A motion was by R. Mullins **2nd by: R. Blake** **All ayes**

Mr. Kirkland:

- Reported that “no parking” strips be installed on both sides self-fueling area as well as FBO entrance.
- Metal Storage Building Bid: After discussion & review of reference information for both Union Lasteel and M&R Construction, the Board agreed to award project to Union Lasteel and to go with 4:12 pitch & 24 ft. building

A motion was made by R. Mullins. **2nd by: R. Blake** **All Ayes**

- An airport hangar manual sweep has been ordered. This will hopefully alleviate dust problem in area. Mr. Kirkland asked that Lance and Joe create a monthly sweeping schedule.

Mr. Harris:

- In Mr. Harris’ absence, Chair Thomas reported that timber area has been completed, but the next step is final cleanup.

Mr. Mullins:

- Reported on webmaster bids. Two companies; Sean Sailor submitted bid for \$3550.00/ Darin Nederhoff submitted bid for \$1500.00. A motion was made to award website bid to Darin Nederhoff.

Motion was made by R Mullins **2nd by: D Kirkland** **All Ayes**

- Mr. Mullins made discussion about the current/ on-going issue with multiple gates & multiple keys & has requested that we begin work on a new, more simplified system. Chair Thomas directed Mr. Mullins to move forward with project.

Ms. Gall:

- Reported on C130 jumps scheduled for 5/4 & 5/5
- Reported on current state of copier. Will get pricing from current leasing company and City & report back
- Requested a special meeting from Board to review Lease details related to allowed items in hangars.
- Briefly updated Board on April Open House Committee Mtg.. Next meeting scheduled for May 15th.

Mr. Baldree:

- Reported that the beacon is in need of sand blasting and painting. Requested from Board that we send project out for bid. Chair Thomas directed Mr. Baldree to move forward for requests

Mr. Thomas:

- Reported that Atty. Jim Taylor is currently working on Jim Young Lease, Joe Davis Lease as well as Florida International Rally & Motorsport Lease. Details of leases are on file for any inquires.

Other Comments:

- Lynn Rutkowski (AirGroup) requested clarification regarding large ramp access gate & airparks wishes to have it locked.
- Air Group requested that the Airpark increase signage indicating Airpark office location. Air Group continues to have problems with people coming into their office as well as attempts of walking onto ramp. Ms. Rutkowski suggested & offered window space displaying location with arrows. Ms. Gall will call and get pricing.
- Mike Mullins from Cloudbusters confirmed they would like to be involved in the Anniversary Open House.
- Kurt Spitzner with The FIRM requested that Ms. Gall email him a copy of the new lease.

Meeting adjourned at 7:08 p.m.

Noel Thomas, Chairman

Attest

Secretary