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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, February 21st , 2012
CONFERENCE ROOM, KEYSTONE AIRPARK

Chair Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Glenn Harris, David Kirkland, Roger Mullins, Ron Blake, Bill Prange, Roland Luster, Lt. Col. Johnson, Mayor Hildreth, Terry Suggs, Lance Baldree, Maria Gall

Mr. Mullins asked that the word “replaced” be changed to “add” in statement regarding fire extinguisher upgrades.

A motion was made to approve the February 2012 minutes & financials.

Motion by: G. Harris

2nd by: D Kirkland

All Ayes

Mr. Prange:

- Had discussion with Richard Owen & Rebecca Henry from FAA. They have received re-apps , but have not processed. Once reviewed, it will be ready for grant application in June.
- Task order will be put in place soon so that we can begin bids in June.

Mr. Luster:

- Advised that legislation is still weeks out. No new information about available monies until then.

Mr. Kirkland:

- Open discussion with Board on deciding about fuel discount for AirFest. It was decided by Board to give a \$.15/ gallon discount to all performers and WWII Bombers.
- Board also decided to not give any fuel discount for Sun ‘n Fun transient activity
- It was agreed that Storage Bldg bids will be placed for ad for 2 weeks beginning 3/14/12. Bids will be due at KAA no later than 3/30, end of business day.

Mr. Harris:

- Reported that only one bid was received on Timber project. Board discussed the option of increasing acreage of project and sending out for re-bid. Re-bid is to include clean-up of harvest. It was directed to have Mr. Mullins re-survey area and look for approximately 20 acres. Current 5 acre project is tabled until new survey is complete.
- Mr. Harris directed the Bob Canady sign reimbursement issue to Mr. Wise. Mr. Wise presented the Board with invoice covering work and installation of sign and requested a reimbursement for the entire amount. Discussion among Board, Mayor Hildreth, City Manager, Terry Suggs and Mr. Wise occurred supporting reasons whether KAA should be financially responsible for this dedication. Mr. Kirkland’s concern is not only would KAA would be setting a precedence, but questioned whether public monies can be spent on such a dedication.

A motion was made to approve the full reimbursement of invoice to Mr. Wise for the work and installation of Bob Canady sign.

Motion by: R. Blake

2nd by: G. Harris

**All ayes with exception
of Mr. Kirkland**

Mr. Blake:

- After requesting a business plan from Cougar Air, no correspondence has occurred.
- Requested a more detailed layout of facility and land so it’s easier to go after prospective businesses.

Mr. Mullins:

- Updated Board about relocating Blimp tie-down area. Moving from Cloudbusters area to far end of ERS. Moving locations will allow Cloudbusters to continue operations when Blimp is here.
- Reported about 2 bids received for web design and logo work. Board tabled until further information is clarified about bids.
- Presented to Board the need to rent paint sprayer to improve tie-down markings. Would like to schedule for day of Board work-day.

Motion to move forward with renting a powered paint sprayer for tie-down area not to exceed \$500.

Motion by: G Harris

2nd by: R. Blake

All Ayes

Ms. Gall:

- Confirmed Board Work Day scheduled for 2/25 @ 8:00am.
- Reported on current vacancy of hangars. 1 available hangar in E, but will be utilized for storage for AirFest.
- Presented bids for getting windows tinted at FBO.

Motion was made to accept bid for window tinting from Solar Controller at \$800.

Motion by: R. Mullins

2nd by: D. Kirkland

All Ayes

- Presented Board with bids for painting interior of FBO.

Motion was made to accept bid for painting interior of FBO office from CertaPro Painters at \$ 2085.00. Board requested that Ms. Gall confirm that bid includes wall repair.

Motion by: G. Harris

2nd by: R Mullins

All Ayes

Mr. Baldree:

- Updated Board on all pre Air Fest projects completions & goals for Board Work Day.
- Requested for a pre Air Fest meeting to discuss fueling plan.

Mr. Thomas:

- Reported on JACIP meeting & update with Bill Prange (URS) scheduled on Feb. 7th.
- Discussion regarding employee increases. Waiting to hear back from other like-airports to compare wage/ job descriptions. Board decided to table until March Board Meeting.
- Discussion regarding guidelines on insurance coverage for ultra-light tenants. Chair Thomas directed Mr. Mullins to look into details and report back at March Board Meeting.

Meeting adjourned at 7:20p.m.

Noel Thomas, Chairman

Attest

Secretary