

Keystone Airpark Authority
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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, Jan. 17th , 2012
CONFERENCE ROOM, KEYSTONE AIRPARK

Chair Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Glenn Harris, David Kirkland, Roger Mullins, Ron Blake, Bill Prange, Roland Luster, Lt. Col. Johnson, Terry Suggs, Lance Baldree, Maria Gall

A motion was made to approve the December 20th, 2011 minutes based on change regarding Feb. 7th jumper schedule and the December 2011 financials.

Motion by: R. Mullins

2nd by: G. Harris

All Ayes

Mr. Prange:

- Looking at projects for this year; some of those include FAA eligible projects, 5 yr Master Plan, upgrades on gates and security cameras, phase I JACIP update is due 2/17.

Mr. Ramdass:

- Reported that Taxiway "A" project began 1/16 with a turnaround time of approximately 5 weeks.

Mr. Luster:

- Advised that when KAA begins working on 5 year master plan, consider approaching Camp Blanding about a possible FEMA staging area & funding to support.

Lt. Col. Johnson:

- Reported that Camp Blanding's Strategic Initiative Planning Committee is beginning looking at the future of Camp Blanding out to 2020. There is a consideration of them becoming a staging area for DSCA (Defense Security Cooperation Agency). To support this initiative, Keystone Airpark runway would need to be expanded to support required aircraft (C17). Camp Blanding would like for The Authority to begin working towards a plan for expansion. This expansion plan should include all financial costs, as well.
- Reported that Camp Blanding will be increasing their controlled burns over the next month or so.
- Reported that they will be UAV activity going on in the next 30 days, which will stay within the Blanding air space.

Mr. Kirkland:

- Reported that the Airport Operations Committee met and finalized details of the Maintenance Building. It was agreed for Mr. Kirkland to move forward in getting bids.
- Mr. Luster suggested we consider the new building as a Storage Building vs. Maintenance Bldg.
- All three bids for FBO hangar lighting fixtures presented. After review, it was decided that H.D. Supply would be the resource for purchasing fixtures.

Motion was made to accept H.D. Supply as source to purchase lighting fixtures for FBO Hangar project.

Motion by: D. Kirkland

2nd by: G. Harris

All Ayes

- Provided bids for new phone system. After review, Norton Telecom was awarded bid.

A motion was made to award Norton telecom the bid for phone system. Installation can begin immediately.

Motion by: D. Kirkland

2nd by: R. Mullins

All Ayes

- Proposed Vision and Mission statements were presented and it was suggested to move this item to the Marketing Committee for review and then brought back to Board for final approval.

Mr. Harris:

- Reported that Timber Bid ad has been placed in the Bradford Telegraph/ Lake Region Monitor. Printed that bids will due by Jan. 25th , 2012.

Mr. Blake:

- Reported that he has heard nothing new from Cougar Aircraft.

Mr. Mullins:

- Reported that Ivor Wigham came across vehicle track marks as well as shotgun shells on his property. Mr. Mullins also recognized 2 gates on airport property appeared to be compromised. New chains and locks were installed. Suggested we make more of an effort in riding airport boundaries weekly.
- Discussed with the Board about Keystone Airpark website domain names are up for renewal. The Board agreed to renew the *North Florida Regional Airport* domain name as insurance until the Board changes facility name.
- Reported on fire extinguisher annual inspection and inventory. Representative highly suggested the Airpark invest in 20lb PK Portable fire extinguishers for all areas close to aircraft. This type of extinguisher will save an aircraft from being completely destroyed vs. chemicals used in the current ABS extinguisher, if used.

A motion was made to add 16 ABC extinguishers with PK extinguishers @ \$98.50/each.

Motion by: R. Mullins

2nd by: D. Kirkland

All Ayes

Ms. Gall:

- Discussed the 1st qtr newsletter for 2012 will be going out to all tenants in March. Requested that any and all information should be sent to Ms. Gall no later than mid-February.
- Reported on hangar occupancy report. All hangars are currently filled, with the exception of E-7 which is being utilized for the T-6 for Wings of Dreams.
- Reported that Bradford County Court system called regarding the Jarrod Carroll case. Mr. Carroll has paid \$60 towards the \$300 fence repair bill.

Mr. Oehl:

- Reported on Air Fest schedule and planning. Discussed new advertising efforts with Regal Cinemas and the Red Tail film.
- Reported that Wings of Dreams is approximately 2 weeks from receiving first shipment of Space Simulator.

Mr. Thomas:

- Approached Board about extending lease for corporate hangar #3. The hangar is currently in no condition to lease at typical charge.

A motion was made to extend the Wings of Dreams current lease to include Corp. Hangar #3.

Motion by: R. Mullins

2nd by: G. Harris

All Ayes

Meeting adjourned at 7:00p.m.

Noel Thomas, Chairman

Attest

Secretary