

KEYSTONE AIRPARK AUTHORITY
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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, Dec. 20th , 2011
CONFERENCE ROOM, KEYSTONE AIRPARK

Chair Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Glenn Harris, David Kirkland, Roger Mullins, Ron Blake, Don Ramdass, Roland Luster, Terry Suggs, Col. Johnson, Mayor Hildreth

A motion was made to approve the November 2011 minutes and financials.

Motion by: D. Kirkland

2nd by: G Harris

All Ayes

Mr. Ramdass:

- Reported that contractor for Taxiway "A" project will be calling after the holidays for a pre-construction meeting. A 30 day turnaround time projected.

Mr. Luster:

- Reported on possible new cuts in FDOT monies.

Mr. Kirkland:

- Asked that all Board members schedule themselves over the month of January for sumping of fuel farm and fuel truck. Please contact Ms. Gall.
- GPU (Ground Power Unit) purchasing & specifications distributed for review. Mr. Luster recommended calling Williston Airport since they have recently purchased one.
- Confirmed that FAA Wildlife Hazard record keeping will begin 1/1/2012.
- AV-Gas Mobile Fuel Trailer purchasing & specifications distributed. Recommends that the KAA Operations Committee be tasked with finalizing specifications. Will report back at January meeting.

Mr. Harris:

- Reported that CANAM Aviators fertilized for Rayonier from 12/12 through 12/18. Planes will be on airport grounds until 1/4/12. KAA received \$300 from CANAM for use of airport.
- Timber bids will run in local newspaper in January for 2 weeks. Chair Thomas asked that area across from museum be included in timber clearing.
- Trespassing issues were discussed. It was recommended to call Florida Fish and Wildlife Conservation Commission to deal with hunters. Chair Thomas asked that all members be aware of trespassers. Call Clay or Bradford County sheriff's department to report.

Mr. Mullins:

- Reported that he will be getting with Andre (webmaster) to discuss possible improvements for website.

Lt. Col. Johnson:

- Introduction as new Camp Blanding representative for KAA.
- Reported that Army Rangers will be jumping on February 7th at 10:00am and 13:00am.. Ms. Gall did not have them scheduled and asked that point of contact email with more detail on event.

Maria Gall:

- Chainsaw Safety Course is confirmed for 1/7/12 at 9:30a.m.. Ad will run in LRM as a community service.
- Board Member Work Day is confirmed for 1/14/12 at 9:00a.m..
- Tenant Insurance Report discussed. On-going to obtain policies. Will continue to report monthly.
- Occupancy report shows that Corp Hangar #3 available (dependent on Wings of Dreams needs).
- Hangar waitlist found & will be updated and reported at January meeting

Mr. Blake:

- Reported that an airport manufacturing operations company is looking for 50-60k sq. ft bldg./ 15 acres to locate facility. Company will provide 100+ jobs to the area. Representatives will be visiting the KAA location after the holidays. Board asked that Mr. Mullins survey site and provide map indicating the location of 15 acres.
- Reported that AirGroup expressed interest in additional land for facility

Chair Thomas:

- Reported that no auditors responded to bid request. Chair Thomas will contact Reddish & White to renegotiate contract and move forward with 2010 Audit.
- Board discussed the CPI and whether or not to increase leases for 2012. Discussion and consideration was made regarding the economy as well as construction defect at hangars.
 - A motion was made not to increase leases for 2012.

Motion by: R. Blake

2nd by: R. Mullins

All Ayes (Mr. Kirkland

abstained from voting due to being a t-hangar tenant)

- Chair Thomas discussed employee performance due to recent staff/ Board changes. Mayor Hildreth recommended the Board look into industry wage standards and report back at January meeting with recommendations. It was stated that wage increases will be retroactive to 12/20/11 date.
- Next meeting will be scheduled for January 3rd for special presentation.

Meeting adjourned at 6:55p.m.

Noel Thomas, Chairman

Attest

Secretary