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MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY
Tuesday, July 19th , 2011
CONFERENCE ROOM, KEYSTONE AIRPARK

Chair Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Dean Weaver, Glenn Harris, Ron Blake, David Kirkland,
Jim Young

ABSENT: Col. Mauzey, Don Ramdass, Roland Luster

A motion was made to approve May & June 7th, 2011 minutes, as well as the June 2011 financials.

Motion by: D. Weaver

Seconded by: D. Kirkland

All Ayes

In Mr. Ramdass absence, Chair Thomas reported that the open bid meeting for the Taxiway light project was held on June 14th and bid was submitted to FAA. Low bid came in at \$248,710.00. FAA did approve to move forward on LED lights. Once grant is approved, we should be approximately 90 days from beginning project.

Mr. Weaver inquired as to the location of the As-Builts for the Camp Blanding Airport Road. Mr. Young said he will locate and get them to Atty. Jim Taylor. Mr. Weaver also asked about the follow-up regarding moving Mr. Bailey from Corp. Hanger # 1 to Corp. Hanger # 3 (from May 17th meeting). Chair Thomas confirmed that since we were able to get the concrete ground down (so that hanger doors can open), Mr. Bailey has remained in his original hanger and no moving is required. Mr. Weaver inquired an update on the Hanger Waitlist from Mr. Young. Mr. Young reported that all T-Hangers are now occupied and the only vacant hanger is Corp Hanger #3, but will get the written waitlist available in the next week to 10 days.

Mr. Weaver discussed the idea of having a large banner made advertising the Corporate hanger availability. After checking with local businesses, he has found the cost to be approximately \$100. Location to be determined (end of runway or on fence by self-serve fuel pump). Mr. Kirkland suggested we put detailed pictures on website.

A motion was made to have Mr. Weaver move forward on getting a banner made soliciting the availability of Corporate Hanger #3.

Motion by: D. Weaver

Seconded by: D. Kirkland

All Ayes

Mr. Harris reported that Hog-Air is finishing up the fertilization for Rainier and would be applying the first application to the airport trees (in -kind trade for use of airport facility). They will return the beginning of August for 2nd application. Mr. Harris reported that Johnny Arpen has agreed to finish the forestry sign for Robert Canady. Ms. Gall will get with Mr. Arpen on what supplies are needed to complete. Location was discussed, but not yet determined.

Mr. Blake inquired about needing updated information about the tax-free zone from Mr. Weaver. Mr. Weaver said that he would be attending a meeting in Jacksonville the week of July 25th and would have more information at that time. Chair Thomas asked to have a copy of that information for KAA records as well.

Chair Thomas reported that a hearing about the Passero/ Pipeline Dispute is scheduled for July 26th. Ms. Gall was directed to email all Board members the time and location of hearing.

Mr. Kirkland reported that the AWOS is now available on the KAA Website as well as a link for iPhones.

Mr. Kirkland inquired about the storage rooms at the end of Hanger B. Mr. Young stated that Ken Harp, as well as the Gainesville Civil Air Patrol are storing items in these rooms. Mr. Young will contact them both and ask that items are cleared out.

In Col. Mauzey's absence Ms. Gall reported that Camp Blanding will has scheduled mortar live fire for late 7/19/11.

Mr. Young reported the PAPI on 29 out. It is currently being worked on and is expected to be up and running the week of 7/25. He also reported that the A/C at AirGroup has been reconfigured and now has normal flow throughout office space. Mr. Young stated that he is still waiting on additional bids for the repair on windows at AirGroup. He will bring all bids to the Board before proceeding.

Mr. Young stated the USMC contacted KAA on 7/18 & cancelled training jump exercise for 7/19 due to an emergency stand-down. The contact with the USMC mentioned that after touring KAA site, they are interested in signing a 5-yr contract. The Land-Use Agreement was modified by Atty Jim Taylor and returned to USMC for review. Mr. Weaver asked if the Board wants to consider administering a fee for facility usage since fuel cannot be purchased at our facility. Chair Thomas stated that we need to wait until we receive the Land Use Agreement back from USMC and negotiate a fee into agreement. It was directed to have Ms. Gall contact Col. Mauzey and inquire as to what fees Camp Blanding generally pays for such events. Mr. Young reported that he is struggling in finding alternatives to a cooling system for Bulk Hanger & asked Board for guidance. He stated that he is continuing to work on grounding situation for the AWOS System. He will take care of this week. Mr. Young reported there are numerous roof leaks at Hanger II and asked how the board would like to proceed. After much discussion about the need to have a license roofer come and assess both Hanger II and Bulk Hanger roofs, Mr. Weaver stated that he will call Mr. Young tomorrow with the names of recommended license roofers.

It was directed to have Mr. Young supply the Approved Tug-User List by 7/22/11.

Ms. Gall reported on the April financials, which came into question at May Board meeting. Ms. Gall explained that the line items for Hangers A & E and the overage shown was a Quick Books entry mistake and were corrected on the following month's financials. Ms. Gall also reported that after contacting AirNav, she found out the reasoning why KA Jet-A fuel prices were not posted on reports/ website. AirNav explained that all fuel prices must be verified and confirmed on the website every 10 days to maintain posting. After discussion, it was decided to verify pricing every Monday.

Chair Thomas opened discussion about final approval of 2011-12 KAA Budget. Mr. Weaver asked that we consider increasing Maintenance and Repairs from \$5k to \$10k considering new information about roof repairs. Recommended those additional funds be pulled from the Contingency fund.

A motion was made to approve the KAA 2011-12 Budget as proposed and to forward to the City for review.

Motion by: D. Kirkland

2nd by: D. Weaver

All Ayes

Chair Thomas reminded all Board members that reappointment applications must be in no later than Aug. 1, 2011. Chair Thomas stated that the tug keys are now in a lock box located in Bulk Hanger next to the tug. Mr. Weaver asked to have the lock-box combination. Chair Thomas opened discussion regarding part-time employee pay increases. Ms. Gall was directed to send the Board the current CPI to help determine increases by next KAA Board Meeting.

Chair Thomas inquired from the Board whether or not we should consider closing in the maintenance shed for equipment. After discussion, Board agreed the most fiscally prudent move would be to go with a pole-barn style and add sides and doors later as needed.

Meeting adjourned at 7:20pm

Noel Thomas, Chairman

Attest

Secretary