

**Keystone Airpark Authority**  
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**MINUTES OF THE BOARD MEETING OF THE KEYSTONE AIRPARK AUTHORITY**  
Tuesday, March 15<sup>th</sup>, 2011  
**CONFERENCE ROOM, KEYSTONE AIRPARK**

Chairman, Noel Thomas called the board meeting to order at 6:00 p.m.

Prayer was given by Mr. Kirkland followed by the Pledge of Allegiance.

PRESENT: Noel Thomas, Dean Weaver, Col. Mauzey, Mr. Kirkland, Mr. Ramdass,  
Roland Luster, Glen Harris, Jim Young, Special Guest: Mayor Hildreth

ABSENT: Ron Blake, Scott Roberts

**A motion was made to approve the February 2011 Financial Statements & February minutes based on changes made prior to meeting.**

**Motion By: Dean Weaver**

**Seconded by: Glen Harris**

**All Ayes**

Mr. Ramdass reported the 5/23 runway project is complete. Delay in closing out grant until small items on list are completed with contractor.

Mr. Luster reported that an FDOT grant is available for the upgrade to the AWOS system for 100% of project.

**A motion was made to pass a resolution authorizing funding for the grant.**

**Motion By: David Kirkland**

**Seconded by: Dean Weaver**

**All Ayes**

Mr. Harris stated that the sign recognizing Bob Canady is still being completed. He also reported that the fertilized timber is showing growth.

Chair Thomas stated that he met with Atty. Taylor on 3/14/11 about changes/ updates on the Lease for Mercair/ Air International. We should be receiving a signed lease no later than the week of 3/21/11.

In the absence of Scott Roberts, Maria Gall reported that requests for updated insurance forms were sent out to all tenants on March 11<sup>th</sup>.

Mr. Kirkland reported that he sent run way updates (5/23 rehabilitation and 11/29 temporary closure) to Andre for the KA Website as well as new photos from Don Ramdass. Mr. Kirkland stated that Clay Electric will be having bucket trucks available for purchase around July, August timeframe. We need to send a letter to Ricky Davis, General Mgr, CEO, requesting to purchase one of the three available and then wait his approval. We can expect to purchase the truck at \$7,000, which is an average at what has sold in the past.

**A motion was made to write letter to Clay Electric CEO, Ricky Davis, requesting the purchase of a bucket truck.**

**Motion By: Dean Weaver**

**Seconded By: Glen Harris**

**All Ayes**

Mr. Kirkland stated that he would like to consider adding a Classified Ad page to the KA Website. This website would strictly be for aeronautical items only. Mr. Weaver inquired whether this page would be commercial or not. Discussion was made that if down the road we wanted to sell ad space to commercial vendors, the cost could cover our web page expenses. It was decided to have Mr. Kirkland move forward with classified ad page and the issue of commercial space would be discussed later.

Mr. Kirkland proposed an option for surge protection for our gate system (see attached proposal). The Clay Electric system is called a SurgeBlaster. Clay Electric would cover all steps and testing to indicate what exactly is needed as well as all installation. There are two options for the cost of SurgeBlasters. Either a monthly cost of \$6.99, per month, per meter, which would include on-going replacement at no additional cost or an outright purchase at \$230 which only covers units for the first year and \$20/unit for 2-5 years. Annual costs for two SurgeBlasters would be \$179.50.

**A motion was made to move forward with installing Blasters on gates. Once Mr. Sherman Phillips will perform grounding tests at the gates to determine if additional ground rods are required, Mr. Kirkland has the authority to contract with him to put necessary rods in place. He will then come back with cost and recommendation of required work.**

**Motion By: Dean Weaver**

**Seconded By: David Kirkland**

**All Ayes**

Mr. Kirkland reported that he, Chair Thomas and Jim Young met with Brian Stanley (Division Chief of the Fleet Service, Clay Electric) the week of 3/7/11. They met to discuss a schedule of maintenance on the 2 tractors, batwing mowers, small mower and Jet-A truck and the feasibility to have Clay Electric perform annual maintenance. We are currently paying \$75/hr through Superior + travel time and fuel surcharge. Clay Electric will do all maintenance on KA site with an hourly charge of \$76. Mr. Kirkland has given Mr. Stanley all equipment handbooks and once a schedule of required maintenance is determined, Mr. Kirkland will report back.

Mr. Young reported that Fuel Tech fixed Jet-A fuel truck leak and it is in working order. Tractor repairs and "spring maintenance" are completed. Mr. Young found 6-7 issues which he was unhappy with and was able to have Superior Tractor come to KA and fix all repairs at no additional cost. Total invoice was \$1183.55.

Mr. Young reported that A.K.A. GATEWORKS HAS COME AND FIXED THE ERS GATE. TENANT GATE HAS BEEN INSPECTED AS WELL.

MR. YOUNG STATED HE ORDERED A DUMPSTER TO BEGIN CLEANING OUT AQUILA HANGER FOR NEW TENANTS. REGARDING THE AWOS; TOM NICKELS AT RSI WILL BE REPAIRING THE LIGHTENING SENSING UNIT. The ability to transfer data from the Keystone AWOS to NADIN should be available by next week.

Received a new load of 100LL fuel last week and with our standard markup of \$.50 per gallon, our new fuel price for 100LL will be \$4.83/gal.. CHAIR THOMAS INQUIRED IF WE SHOULD INCREASE \$.25/GAL.. MR. WEAVER INQUIRED WHETHER OR NOT **WE CAN** (LEGALLY). IT WAS SUGGESTED BY CHAIR THOMAS TO CHECK ABOUT INCREASING FUEL AND THE LEGALITY ASSOCIATED WITH IT.

CHAIR THOMAS INQUIRED WITH MR. HOST ABOUT THE SPORTSMAN CLUB LEASE. MR. HOST SAID IT SHOULD BE SUBMITTED BY NEXT WEEK.

CHAIR THOMAS STATED THAT THE AUDITOR WAS TO HAVE BEEN AT THIS MEETING, BUT IS NOT. WE SHOULD EXPECT HIM FOR THE APRIL MEETING. **TABLED**

Pipeline has filed suit against KAA in Clay County regarding \$85,000 owed to them for construction of new T & Corporate Hangars. Chair Thomas has met with KAA attorney, Taylor, and has submitted all required paperwork and information. Pipeline attorney will go to Attorney Taylor's office and go through documents. KAA is counter-suing for approximately \$1 million + depending on what Attorney Taylor comes up with (includes legal fees, repairs and possible lost revenue).

MAYOR REPORTED THAT THE NFLC DINNER IS SCHEDULED FOR APRIL 21<sup>ST</sup> AT 6:00PM AT THE AIRPORT AND HAS EXTENDED INVITATION TO BOARD.

BOB OEHL UPDATED BOARD THAT WINGS OF DREAMS IS AHEAD OF SCHEDULE ON MOVING OUT OF LARGE HANGER. HE IS ASKING FOR ANY AND ALL HELP.

MR. HOST ASKED THAT MARIA GALL EMAIL THE TENANT NEWLETTER TO HIM.

Meeting adjourned at 6:49 p.m.

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Noel Thomas, Chairman

Attest

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Secretary