



# Keystone Airpark Authority

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

June 3, 2014 , 2014 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

Start: 6:00pm

End: 8:15pm

Present: Chair Thomas, Vice Chair Kirkland, Mr. Mullins, Mr. Fryar, Mr. Wynn, Mr. Blake

Not Present: CPT Cater

### I. PRAYER/PLEDGE OF ALLEGIANCE ROLL CALL

### II. Swearing in/ Re-Appointment of Scott Fryar and David Kirkland and New Appointment if CPT Robert Cater.

### III. CONSENT AGENDA

A. Approval of April 2014 Financials and May 6, 2014 Minutes

A motion to approve consent agenda

Motion: D. Kirkland

2<sup>nd</sup>: S. Fryar

All Ayes

### IV. REPORTS STATUS

#### A. BILL PRANGE, URS

- Master Plan update – presented by Bill Prange and Mike Thompson (Senior Planner from URS). See attachment.
  1. Discussion points: ILS Cat 1 system/ 200 ft ceiling, ¾ miles visibility. GPS vs ILS system. Gene Lampp suggested we speak to Camp Blanding regarding which system is most required by military ops. Cecil Airport is still utilizing ILS because of military requirements.
  2. Add'l comments about ILS
- Mr. Prange brought everyone up to date on remaining projects. Finalizing billing on Fire Main Grant as well as distribution of Security Camera Project proposal for review and approval.

#### B. FDOT, MR. LAMPP

- Gene Lampp introduced replacement of Roland Luster: Barbara Cloud

#### C. AVIATION CHAIRMAN, MR. KIRKLAND

- FBO Hangar Lease(s)
  1. Special meeting scheduled for June 17<sup>th</sup> at 5:00pm

#### D. SECRETARY & WEB DESIGN, MR. MULLINS

- Over 1400 friends on FB
- Camp Crystal update: reworking lease to include additional land. Attorney Taylor is finalizing proposal.

#### E. WAYNE WYNN

- Proposed a bid to Board from Fords Land Clearing for \$6800 for clearing and burning of trees and brush from park clearing as well as beacon tower clearing.
- Rental cost for equipment to clear land is \$2800+/- for 7 days.

#### F. MARIA GALL

- Hangar Occupancy Report & Update
  1. Vacant hangar update (Lewis & Gibson)
- June calendar of activity
  1. 6/16 all week jumps – Camp Blanding Operations
  2. 6/17 CFASPP Mtg 11am- KAA will be hosting meeting
  3. Maria attending a Records Mgt Seminar in Gainesville on 6/26/14
  4. 6/28 – Our Country Day Street Dance
- Marketing update – Next Airfest Meeting – June 5<sup>th</sup> @ 5:30pm
- Emailed Don Deyo requesting a meeting to sit down and discuss ramp fees as aircraft arrives.

- Announced that the Top Gear USA episode featuring KAA will be aired on June 3<sup>rd</sup>.
- Cell Tower Update

- Requested to attend the FAC Conference scheduled for Aug. 3-6<sup>th</sup>

**A motion was made to approve Ms. Gall to attend Florida Airports Council Conference Aug, 3-6<sup>th</sup>.**

**Motion by: D. Kirkland 2<sup>nd</sup>:**

#### **G. NOEL THOMAS**

- 2014/15 Budget – Due to City by July 24<sup>th</sup>

**A motion was made to move forward with budget with a 1.5% increase**

**Motion by: W. Wynn 2<sup>nd</sup>: S. Fryar All Ayes**

- Stated that the Board will vote on Board seats at the July Board Meeting.

#### **V. Other:**

- **Bob Oehl updates: ask Bob to send update and paste.**

#### **GENERAL DISCUSSION**

ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.

PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.

#### **PLEASE NOTE AND BE ADVISED:**

*IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.*