



**Keystone Airpark Authority**

Dec. 3<sup>rd</sup>, 2013 at 6:00 p.m.

**BOARD MEETING MINUTES**

**File: A**

**Start:6:00pm**

**End: 7:31pm**

**Present: Chair Thomas, Vice Chair Kirkland, Roger Mullins, Ron Blake, Scott Fryar, Wayne Wynn, Terry Suggs**

**Absent: Lt. Col Johnson, Bill Prange, Roland Luster**

**CONSENT AGENDA**

**A motion was made to approval the Oct. 2013 Financials and Nov. 5<sup>th</sup>, 2013 Minutes.**

**Motion by: D. Kirkland**

**2<sup>nd</sup> by: W. Wynn**

**All Ayes**

**I. REPORTS STATUS**

**A. BILL PRANGE, URS**

- Chair Thomas Updated Board on Fire Main Project in Mr. Prange's absence.

**B. AVIATION CHAIRMAN, MR. KIRKLAND**

- Discussed staffing for 2014 and replacing Joe Bullington toward end of next year.
  1. Discussed the overall staffing needs for 2014 moving forward. David will work with Ms. Gall and report back at Jan. meeting.
- Update from AirGroup about the aircraft that will be coming in to 42J. Reported that AirGroup is expecting at least 4 large aircraft by the end of March 2014. The first to arrive will be late December.

**C. BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE**

- **Nothing to report**

**D. SECRETARY & WEB DESIGN, MR. MULLINS**

- Update on the 11/14/13 meeting with Bob Oehl
  1. Roger & David reported the main focus of the meeting was to create a timeline for all NASA pieces to be relocated onto the designated museum 6.5 acreage.
  2. Bob Oehl addressed the Board with an update on what accomplishments have been made.
  3. Mr. Oehl expressed concern about the ground located on the 6.5 acres.
  4. Presented Board with update on current publicity that Wings of Dreams has had lately (distributed newspaper articles, pictures of Space Education Program, etc.).
  5. Mr. Oehl requested from the Board that Wings of Dreams utilize the concrete area inside gate G-6 until the 6.5 acres of future museum land is stabilized.
  6. Mr. McIntyre (KAA Tenant and Wings of Dreams Board Member) stood up and discussed the ongoing efforts of the museum and the future building plans. He acknowledged past support of KAA and requested ongoing support.
  7. Several Board members addressed their concern for the lack of preparation on delivery of museum artifacts.
  8. Several Board members as well as Ms. Gall expressed their disappointment in Mr. Oehl's decision to post a message on Facebook (social media) insinuating that KAA does not support the museum in their ongoing efforts. Ms. Gall requested that Mr. Oehl publicly apologize on Facebook for those statements.

9. The Board requested that Mr. Oehl and the Wings of Dreams Board be prepared to update the KAA Board monthly on any and all museum activity.

**E. WAYNE WYNN**

- Mr. Wynn brought Board up to date on the ongoing struggle to finalize all equipment installation on John Deere. He will be looking into an outside company to maintain the equipment moving forward.
- Discussed the need to rent a dozer and begin clearing several areas over a 2 week period. He has received a quote of approximately \$2000. Board agreed to move forward with project in January.
- Requested to move remaining millings back to location behind hangars. Board agreed to move forward after the holidays.

**F. MILITARY CHAIRMAN, LTC GRAY JOHNSON**

- **Nothing to report**

**G. SCOTT FRYAR**

- Mr. Fryar talked to Don Deyo about screening the warehouse fence yard. Material has arrived and will be scheduling to install after the holidays.

**H. MARIA GALL**

- Hangar Occupancy Report
  1. All hangars filled
- Facility Updates
  1. Discussed the Shell Aviation Training class that she and Joe Bullington attended Nov. 13-15 in Bowling Green, KY.. Ms. Gall will be scheduling a quality control class for all interested and remaining employees for January.
  2. Reported that a JAX marketing company contacted the Airport this past week and inquired about using the Airport for an Anheuser Busch Commercial in mid-December. She explained that the airport daily activity would not be compromised and the Airport could potentially charge approximately \$500 for the 4 hour event. We will know more later in the week.
  3. Ms. Gall reported that one of the Sportsman Club Dogs was found running around airport grounds last week. After locating the owners name and number and contacting them, the Airport staff returned the dog to the appropriate dog cage at the Club. Ms. Gall asked Grady Simms to follow-up on the overall security of the cages.
  4. The Board agreed to close the FBO at noon on Christmas Eve and New Year's Eve and close on Christmas Day and New Year's Day.
  5. Discussed the need to schedule a Board Member Work Day sometime in January.
  6. In-field burn scheduled for Dec. 7<sup>th</sup> at approximately noon.

**I. NOEL THOMAS**

- **CPI on Leases – 1.5%**
  1. **After discussion, the Board decided not to impose the CPI increase.**
- **Motion made: R. Blake                      2<sup>nd</sup>: R. Mullins                      All Ayes**

**II. Other:**

- Ken Grammer: Inquired about race car drivers purchasing 100LL fuel. The Board communicated that due to FAA regulations, the Airport cannot sell to anyone using fuel for anything other than aircraft.

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Chairman, Noel Thomas

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Secretary, Roger Mullins

**GENERAL DISCUSSION**  
ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.  
PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.  
**PLEASE NOTE AND BE ADVISED:**

*IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.*