



Keystone Airpark Authority

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Aug. 6th , 2013 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

****MINUTES****

Present: Chair Thomas, Roger Mullins, Ron Blake, Wayne Wynn, Roland Luster, Terry Suggs

Absent: Lt Col. Johnson, David Kirkland, Bill Prange

I. CONSENT AGENDA

A motion was made to accept the consent agenda

Motion by: R. Mullins

2nd by: W. Wynn

All Ayes

II. REPORTS STATUS

A. BILL PRANGE, URS

- In Mr. Prange's absence, Chair Thomas reported on Beacon project at FAA for final approval.
- Preliminary design for fire main II have been received. Went to Chip Ware (Fire Marshall) awaiting comments. No additional comments from Board.
- Grant has been turned over to FAA for Security System Project.

B. FDOT, MR. LUSTER

- Requested invoices for reimbursement on Master Plan & ALP Project

C. SECRETARY & WEB DESIGN, MR. MULLINS

- Discussed concerns regarding the entrance at G-2 (FIRM/ Cloudbusters gate). Minor confrontation with a FIRM customer and a Cloudbuster member prior week. Ms. Gall informed Board that Ken Grammer has requested that Max Norton install another button at FIRM for event days which should help alleviate this from happening.

D. WAYNE WYNN

- Reported that he has been working with HoBo Tractor on a warranty and maintenance program for new equipment. Ms. Gall and Mr. Wynn will look at Warranty package and confirm what is covered.

E. Lt. Col JOHNSON

- Working on the MOA for land clearing. Focus is to have area cleared by October.

F. MARIA GALL

- Hangar Occupancy Report
 1. 1 vacancy at E5
 2. Reported asphalt at Mike Potapow's Corp hangar is moving causing main door to drag when opening and closing. Thomas Masonry was called and instructed to grind asphalt down enough for door to operate.
- Facility Updates
 1. The transfer from Phillips 66 to Shell Aviation Fuel (Eastern Aviation Fuel) is now complete. Action items from audit are still being completed.
 2. National Guard concert is moving forward. Next meeting is scheduled for Sept. 6th at 10:00am. Ms. Gall asked for clarification on getting bids for electrical install since National Guard is picking up expense.
 3. Tractor arrived 8/6 and Skag mower will arrive 8/9. Loader on back order until mid-September.
 4. Mentioned that Ken Grammer is requesting to have permanent sign at SR 100; no larger than existing sign on Airport Road. Chair Thomas requested that Roger Mullins meet with Ken to determine location, considering DOT easement.

G. NOEL THOMAS

- Reported the new Clay County Fire Marshall, Anthony Rosenbery, will be coming to airport on Aug. 12th at 2:00pm with John Ward to tour facility. Any Board member welcome.

- 2013/14 Budget was submitted on Aug. 2nd. The only modification made was the mortgage on equipment.
- After a recommendation from Joe Bullington, Chair Thomas suggested the airport keep the Dixie Chopper mower for back-up. Trade-in value was too low.
- Met with Attorneys and expert witness regarding the Pipeline/ Passero Defect Dispute/ Lawsuit. Requesting additional documentation from Passero & Pipeline. Mr. Mullins requested the name of expert witness. Passero attorney and engineer is coming to airport on 8/14 at 10:30 to conduct a walk-thru and current conditions.
- Ken Oddy approached the Board requesting the lease of concrete pad for construction of a 60x60 hangar. The area in request is currently the tenant area for fueling of AV-Gas. He is requesting that the airport pick up the expense of sewer, electrical and water. Roger Mullins said he would check the most recent survey to find out the set-back line from taxi-way. Roger will email a file to Ms. Gall.

III. Other:

A. Ken Grammer (FIRM)

- Requested to meet with Chair Thomas about the SR 100 entrance road into the FIRM.
- Requested to meet with Roger Mullins to discuss new signage at SR 100 entrance.

Attest, Secretary

Chairman

GENERAL DISCUSSION

ANY NON-AGENDA ITEMS WILL BE CONSIDERED AT THIS TIME.

PLEASE LIMIT PUBLIC DISCUSSION TO FIVE (5) MINUTES.

PLEASE NOTE AND BE ADVISED:

IF ANY PARTY DESIRES TO APPEAL A DECISION MADE BY THE KEYSTONE AIRPARK AUTHORITY WITH RESPECT TO MATTERS CONSIDERED AT THIS MEETING, SUCH PARTY WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.