



# KEYSTONE AIRPARK AUTHORITY

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

April 11<sup>th</sup>, 2017 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**\*\* MINUTES \*\***

**Start: 6:00pm**

- I. PRAYER/PLEDGE OF ALLEGIANCE - Chair Kirkland**
- ROLL CALL - All Present**
- II. Public Comment - None**
- III. CONSENT AGENDA ( Feb. 2017 Financials & Mar. 7<sup>th</sup>, 2017 Minutes )**

**A motion was made to accept the consent agenda as presented.**

**Motion by: D. Nickels**

**2<sup>nd</sup> by: W. Wynn**

**All Ayes**

### **IV. REPORTS STATUS**

- **BILL PRANGE, URS**
  - Reported that Supp. Agreement 11(FBO) is up and running. Design kick-off meeting is scheduled for April 21<sup>st</sup> at 1:00pm. Survey and geotechnical work will begin in 1-2 weeks.
  - Update on the T-Hangar project (previously Supp. Agreement 12)
    - 1. Reported that FAA did not approve this project for the scheduled time-frame that was originally requested. FAA will only fund rehab of T/W "A", T/W "B" connector and new apron connector.
  - Mr. Prange discussed more about the design of the T/W "A" rehab.
    - 1. Reported that because the PCI is rated at "40" (very poor). FAA priority to remove direct connections from apron to R/W.
  - Supplemental Agreement 13 (T-hangar project – FDOT funded)
    - 1. FDOT has agreed to pay 100% of project using FY2019 funds that were designated for the Westside Road project. Target start design June/July 2017. Construction fall 2018 when all FDOT funds are available.
    - 2. The Board agreed to move the FDOT funding from West Svc Rd to the T Hangar project by a voice vote.

**A motion was made to that we proceed Supplemental Agreement #12 for the design and rehab of T/W "A" and T/W "B" connector and new apron connector.**

**Motion by: S. Fryar**

**2<sup>nd</sup> by: D. Nickels**

**All Ayes**

**A motion was made to accept the Resolution for FP #436362-1-94-17 in the amount of \$30,360.00.**

**Motion by: S. Fryar**

**2<sup>nd</sup> by: W. Wynn**

**All Ayes**

- **FDOT, MS. WHITNEY – Not present**
- **CHAIRMAN & AVIATION CHAIRMAN, MR. KIRKLAND**
  - Pipeline/ Passero Litigation Update
    - 1. Trial date has changed from April to October due to a request for Summary of Continuance from opposing attorneys.
  - Scheduled Mtg with Wings of Dreams Board and KAA
    - 1. Proposed April 25<sup>th</sup> at 6:30pm to KAA – KAA Board is available
  - Bradford County Noise Ordinance
    - 1. Met with Sheriff Gordon Smith March 28<sup>th</sup> to discuss the protocol of the ordinance. Anyone making a complaint will be directed to the sheriff department.
    - 2. Discussed that he and Maria met with new FIRM Chief Portfolio mgr on April 3<sup>rd</sup> and discussed the information that was received regarding the noise ordinance.

- Keystone Sportsmens Club – Additional land lease for archery
  1. Map indicating requested land provided. Archery hunting only during State designated archery time-frame; requesting a 1-yr lease with an optional renewable 1 year lease.
  2. Board discussed concerns about leasing land that is developable (ie. Land that College of Missionary Aviation has previously requested).
  3. Discussed concerns of activity with Florida Trail and Camp.
  4. Chair Kirkland directed Mr. Wynn to identify the feasibility of request and to report back at the May KAA Meeting.
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE – nothing to report**
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
  - Phase 2 timber ingress/egress with Camp Blanding
    1. Met with Timber company today and they looked at ingress/egress gate that was installed by CB. It is acceptable, therefore logging crews hope to begin approximately 2-3 weeks. Mr. Rischar will connect with CPT Cater 2 weeks before work begins.
  - Follow-up from March 24-25 Air Ops Turkey Hunt
    1. Went very well although no turkeys were harvested. He will share pics with Ms. Gall to disseminate to board.
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR – nothing to report**
- **AVIATION CHAIR, MR. WYNN**
  - Updated Board on equipment prices for consideration with FDOT Equipment grant.
  - Provided drawings to repair the grade at H-5 corp hangar (Potapow). The grade is off which is creating flooding into the hangar through walk-thru door. Chair Kirkland requested that Mr. Wynn propose costing and give to Ms. Gall.
- **SECRETARY & FACILITIES/OPS. CHAIR, MR. NICKELS**
  - Facility Updates
    1. DEPA bi-annual inspection was on April 5<sup>th</sup>. All is good!
- **MILITARY CHAIRMAN, CPT ROBERT CATER – nothing to report**
- **FBO MGR., MARIA GALL**
  - **Review of March & April (1<sup>st</sup> week)**
    1. April 7 & 8<sup>th</sup> C-130 jump
    2. Sun n Fun traffic and fuel sales
      - a. Reported that fuel sales went well (final numbers still being collected). Weather inhibited a lot of traffic.
    3. Fire Ext Training – March 29<sup>th</sup> with Bradford County
      - a. Maria Gall, Albert Gronbach & Mike Brackenbury
  - Upcoming Events:
    1. April 15<sup>th</sup>, 9a-5pm– Wof D BBQ
      - a. Coverage, if any
    2. April 20<sup>th</sup> – FL League of Cities Dinner
      - a. RSVP by 4/14
    3. April 17&18 – Hi-Lite Re-Paint Markings Project
    4. May 5<sup>th</sup>-7<sup>th</sup> – FSACCA Fly-in
    5. EAA #98 event – 4/15
- **KH CITY MANAGER, SCOTT KORNEGAY**
  - Thanked Maria and David K for attending Clay Day in Tallahassee last month. Successful event!
  - Mayors Ball was a great success as well. Raised over \$8000.
  - League of Cities Dinner request for attendance.

Adjourned at 8:10pm

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 Approved by:

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 Attested by: