



# KEYSTONE AIRPARK AUTHORITY

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Mar. 6<sup>th</sup>, 2018 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**\*\* MINUTES\*\***

**I. PRAYER/PLEDGE OF ALLEGIANCE** – lead by Chairman Kirkland  
**ROLL CALL** - All present

**II. CONSENT AGENDA**

- Approval of Jan., 2018 Financials
- Approval Feb. 6<sup>th</sup>, 2018 Minutes

**A motion was made to accept the consent agenda as presented**

**Motion by: S. Fryar**

**2<sup>nd</sup> by: W. Wynn**

**All Ayes**

**III. REPORTS STATUS**

- **BILL PRANGE, URS**
  - Airfield Marking Project update – Completed 3/4/2018
  - FBO Project update – 100% design complete; minor items from Mr. Fryar & Chairman Kirkland to review.
  - T/W A Rehab Project update -
- **FDOT, MS. WHITNEY** – No report
- **CHAIRMAN, MR. KIRKLAND** – No report
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE** – No report
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
  - Meeting scheduled with North Florida Land Trust on April 26<sup>th</sup>.
  - Reminder that Air-Ops scheduled for weekend of March 30<sup>th</sup>.
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR**
  - Hangars with no aircraft – Ms. Hitt will be directed to send Mr. Hathorn a letter indicating a deadline for purchasing an aircraft for his hangar. As well, it was requested to have a letter sent to all tenants indicating upcoming inventory of aircraft for FAA requirement.
- **SECRETARY & AVIATION CHAIR, MR. NICKELS** – No report
- **AVIATION FACILITIES/OPS. CHAIR, MR. WYNN**- No report
- **MILITARY CHAIRMAN, CPT ROBERT CATER**- No report
- **AIRPORT MGR., MARIA HITT** – In absence of Ms. Hitt, Chairman Kirkland reported
  - Ethics Training – reminder to RSVP for 4/17 class date at KH City Hall
  - Clay County EEOC Annual Training and Exercise Planning Mtg – 3/14
  - Reported the CIS (Communities In Schools) Glow Run was successful with approximately 120 runners. Lake Region Kiwanis 5k Kolor Run is on schedule for April 28<sup>th</sup>, 9am-2pm.
  - Clay Chamber has invited KAA reps to come and give presentation about airport in either Sept or Oct.
- **KH CITY MANAGER, SCOTT KORNEGAY**
  - Reminder of Mayors Ball scheduled for 3/10/2018