



KEYSTONE AIRPARK AUTHORITY

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Oct. 3rd , 2017 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

Start: 6:04pm

**** MINUTES****

I. PRAYER/PLEDGE OF ALLEGIANCE – given by Chairman Kirkland ROLL CALL

II. Public Comment - no comments

III. CONSENT AGENDA

- Approval of Aug., 2017 Financials
- Approval Sept. 5th, 2017 Minutes

A motion to approve the consent agenda as presented.

Motion by: S. Fryar

2nd by: D. Nickles

All Ayes

IV. REPORTS STATUS

- **BILL PRANGE, URS**
 - Reported on the 3 current projects:
 1. Terminal Project: design, drainage & site plan development presented to sub-committee. Presenting design
 - a. Mr. Nickles inquired about the groundbreaking timeline. Mr. Prange estimated Feb. 18 or early March 18.
 - b. City Mgr. Kornegay reported that the City has requested a fixed generator from State officials. Chairman Kirkland asked Mr. Prange to include this into the design.
 2. Marking Project: Gathering data and working on drawings before submitting scope of work. Work will be scheduled for Jan.
 3. Taxiway "A" project: Pre-design meeting is Oct. 10th at 10:00am. Chairman will be unavailable to attend. Mr. Nickles confirmed he would be able to be present.
- **FDOT, MS. WHITNEY- Nothing to report**
- **CHAIRMAN, MR. KIRKLAND**
 - Board Job appointments- will set for Jan 2018 Board Meeting
 - Schedule next zoning workshop – Set for Oct. 26th @ 5:00pm
 - Modified trial dates – Reported that Judge Lester has shortened the trial dates to Oct. 16th-23rd.
 - CMA lease resolution – met with Tim Huggins on Sept. 29th and confirmed lease details which will be effective Nov. 1st, 2017. Mr. Huggins asked if they could move forward with land clearing. Chairman Kirkland granted his request.
 - Chairman briefly discussed the meeting that he and Ms. Gall had with members of Col. Johnson's team from Camp Blanding. Discussion included talks regarding a pavilion near new FBO. The Board designated a preferred site for pavilion location and discussed site development, design, parking, drainage, electric, etc. as issues to discuss with Camp Blanding. Mr. Nickles and Mr. Fryar suggested we propose parking and restrooms at acreage across from new terminal location (across Airport Rd and Crystal Lake Rd.). This is in the beginning stages and more information will be shared as it comes. Chair Kirkland made notes of Board concerns and will submit back to Col. Johnson. Chairman also spoke about the 50 acres which is depicted on the Master Plan (Military). Board inquired as to the potential impact on general aviation and use of tower. They also inquired as to what the build-out would look like. Chairman also explained that Camp Blanding is looking into funding options and that we would reconvene in Dec.
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE – Nothing to report**

- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR – not present (Ms. Gall will receive a brief update from Mr. Rischar regarding these items and email Board members)**
 - Air Ops Oct 27-29
 - SWPPP
 - Phase I logging clean-up
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR – nothing to report**
- **SECRETARY & AVIATION CHAIR, MR. NICKELS**
 - Reported that the FDOT Annual Airport Inspection has been re-scheduled – Oct. 16th @ 12:30pm
 - Mr. Nickles reported that he attended the City Council Meeting on 10/2 and gave airport report. Councilman Lewandowski is inquiring about the new Terminal design. Mr. Fryar confirmed
- **AVIATION FACILITIES/OPS. CHAIR, MR. WYNN – Not Present**
- **MILITARY CHAIRMAN, CPT ROBERT CATER**
 - Shadows flying Oct. 12th-15th
- **AIRPORT MGR., MARIA GALL**
 - Reported that Hurricane Irma damages were minimal, but insurance claims were made and waiting on cost estimates to come in.
 - Discussed the need for future hurricane preparedness meeting with Clay, Bradford & Camp Blanding to discuss a better utilization of the airport. Board agreed.
 - Goodyear Blimp arrival – Nov. 24-26th
 - Reported that the October Aerobatic Contest scheduled for Oct. 20-22nd was cancelled
 - FAC Specialty Conference – Oct. 25-27th Orlando
 - Re-visited the issue of needing water to the H-5 hangar as well as old maintenance building. Ms. Gall requested that Mr. Fryar resend cost estimates of material needed.
 - Reported that the Haunted Trail will be delayed dates due to extensive damage from hurricane. New dates are Oct. 20,21,27,28 & Nov. 3 & 4.
 - Airfield updates
 - 1. Fuel Farm repairs
 - 2. Equipment tires purchased for John Deere, Jet-A truck and Scag
 - 3. PTO on John Deere is inoperable – waiting on repair bids
- **KH CITY MANAGER, SCOTT KORNEGAY**
 - 1st hearing for budget was proposed at city council meeting. The \$10k request from KAA was overlooked and the B&F committee is requesting a letter of justification/ letter of spending funds so that monies can be approved & transferred.
 - After-action meeting with Clay County EOC re: hurricane preparedness will be scheduled within the next couple of months.

Adjourned : 7:54