



# KEYSTONE AIRPARK AUTHORITY

## ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

Aug. 1<sup>st</sup>, 2017 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**\*\* AGENDA \*\***

**Start: 6:00pm**

**I. PRAYER/PLEDGE OF ALLEGIANCE - given by Chair Kirkland  
ROLL CALL**

**II. Public Comment - Frank Host invited KAA Board Members -Aug. 19<sup>th</sup>, 2017 50<sup>th</sup> Anniversary, 1:00pm-10:00pm,**

**III. CONSENT AGENDA**

- Approval of June, 2017 Financials
- Approval July 11<sup>th</sup>, 2017 Minutes

**Motion to accept consent agenda as presented**

**Motion by: S. Fryar**

**2<sup>nd</sup> by: CPT Cater**

**All Ayes**

**IV. 2015/16 Audit review by Lon Stafford – CRI**

- **Presented a brief report of the Audit for 2015/16 YE.**
  - Reported a loss (\$88K), but depreciation was delivered at \$450K, which most airports will experience based on asset depreciation. Capital grants help tremendously.
- **Lon reported that KAA is in compliance with all audit requirements.**

**V. REPORTS STATUS**

- **BILL PRANGE, URS**
  - Mr. Prange presented 3 actions regarding Taxiway “A” rehab project:
- **Motion to accept the FDOT Supplemental Agreement in the amount of \$33,328.00.**
  - **Motion by: S. Fryar**                      **2<sup>nd</sup> by: D. Nickles**                      **All Ayes**
- **Motion to accept FAA Grant application in amount of \$299,956.**
  - **Motion by: C. Rischar**                      **2<sup>nd</sup> by: D. Nickles**                      **All Ayes**
- **Motion to accept the AECOM Supplemental Agreement #12 - \$332,070.00**
  - **Motion by: CPT Cater**                      **2<sup>nd</sup> by: D. Nickles**                      **All Ayes**
  - Predesign meeting with FAA scheduled for mid-October.
- **FDOT, MS. WHITNEY**
  - New Terminal Project funding – reported the request for additional \$326,000 from FDOT has been approved. Ms. Whitney hopes to have an agreement for additional funds ready by Sept. board meeting.
  - 2<sup>nd</sup> phase of RW markings has been processed and will be brought to Board at Sept. Meeting.
- **CHAIRMAN, MR. KIRKLAND**
  - Board Job Descriptions – Chairman discussed updates and stated that all submitted changes have been made. Final will be sent by Ms. Gall to Board Members.
  - Announced that Wings of Dreams Fly-in is scheduled Sat, 8a-10am
- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE**
  - Local RC car club has approached KAA about leasing land- 80x120 space. We will consider request and task staff to determine if there are viable options. Will report back at Sept. meeting.
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
  - Received all phase II timber money totaling \$ 63,298.68.
  - AirOps event will be scheduled for some time in October. Mr. Rischar will coordinate with Ms. Gall about scheduling.
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR**

- **SECRETARY & AVIATION CHAIR, MR. NICKELS**
- **AVIATION FACILITIES/OPS. CHAIR, MR. WYNN**
- **MILITARY CHAIRMAN, CPT ROBERT CATER**
- **AIRPORT MGR., MARIA GALL**
  - Jaycees Haunted Trail – Oct. 6,7,13,14,20,21,27,28,29
  - FDOT Equipment Grant final
    1. Power pack blower
    2. Grapple
    3. Industrial pressure washer & wand
  - Camp Blanding Jumps – Aug. 4<sup>th</sup>
  - Dept. Of Economic Opportunity Infrastructure Grant – application is currently being worked on and should be complete and submitted by the beginning of Sept. If awarded, this grant will provide the financial opportunity to install infrastructure for fiber optic wire.
- **KH CITY MANAGER, SCOTT KORNEGAY**
  - Audit recommendation from City is to join them using Reddish and White.
  - Chairman Kirkland announced that due to increase in fee with CRI, KAA will be required to go out for bid on a new auditing company.
  - Mr. Rischar asked that we consider combining both CITY and KAA entities when writing the bid.
  - Mr. Kornegay will not be attending KAA Board meetings through the end of the year due to enrollment in school.

**Meeting adjourned: 7:06pm**

**Accepted:** \_\_\_\_\_

**Attested:** \_\_\_\_\_