



KEYSTONE AIRPARK AUTHORITY

ORDER OF BUSINESS AND AGENDA KEYSTONE AIRPARK AUTHORITY

March 7th, 2017 at 6:00 p.m.

AIRPARK CONFERENCE ROOM 7100 AIRPORT ROAD

**** MINUTES ****

Meeting began: 6:06pm

**I. PRAYER/PLEDGE OF ALLEGIANCE – Chair Kirkland
ROLL CALL – All present**

II. Public Comment - NONE

III. CONSENT AGENDA

- Approval of Jan. 2017 Financials
- Approval Feb. 7th, 2017 Minutes

A motion was made to approve the consent agenda as presented with a change of the word “thinking” to “thinning” in the Minutes regarding “Other discussion”.

Motion by: S. Fryar

2nd by: W. Wynn

All Ayes

IV. REPORTS STATUS

• **BILL PRANGE, URS**

- Task Order for FBO building design services (FDOT)
 1. Supplemental Agreement 11 distributed and discussed the engineering agreement for project.

A motion was made to proceed with Supplemental Agreement 11 with AECOM

Motion by: W. Wynn

2nd by: D. Nickels

All Ayes

- Task Order for T-Hangar design services (FAA eligible)(site, earthwork, drainage, site electric, design, bid & award)

A motion was made to proceed with Supplemental Agreement 12 with AECOM pending approval from FAA.

Motion by: S. Fryar

2nd by: D. Nickels

All Ayes

- Task Order for T-Hangar design services (FDOT eligible)(hangar, electric, paving, design, bid & award)

A motion was made to authorize up to \$20,000 of expenditures with Supplemental Agreement 13 with AECOM so we can begin the geo-technical work.

Motion by: C. Rischar

2nd by: CPT Cater

All Ayes

- Update on Pavement Markings funding
 1. RW 11 re-marking at \$15K approved – waiting for project to begin
 2. 5/23 project funding request for \$87,363.21
 3. 11/29 project funding request for \$35,382.33

• **FDOT, MS. WHITNEY**

- JPA for Airfield Maintenance Equipment Grant - \$6,000

A motion was made to accept the RESOLUTION to accept the JPA (FP# 441158-1-94-01)

Motion by: S. Fryar

2nd by: C. Rischar

All Ayes

• **CHAIRMAN & AVIATION CHAIRMAN, MR. KIRKLAND**

- Pipeline/ Passero Litigation Update
 1. Depositions continue to be taken. Trial date set for April 24th for (2) two weeks.
- Clay Day – March 9th (Tallahassee) “From Tradition to Today”
 1. Ms. Gall and Chair Kirkland will be attending with City of Keystone Heights officials to represent the airport. Good opportunity to share best practices and businesses with capital officials/ politicians.
- FLA Statute 333 update (public airports)
 1. Airport Zoning. Due by July 1st, 2017/ Ms. Gall and Chair Kirkland met with Bradford County Zoning Director, Randy Andrews and County Atty, Will Sexton to discuss. After

discussion, Bradford County will be taking the lead on getting this statute up to date so that it complies with the state regulations. They will be coordinating with Clay County Zoning to ensure verbiage of both counties mirrors one another. Will report more once we hear back from both counties. Zoning workshop may need to be scheduled over the next 2 months.

- **BUSINESS/DEVELOPMENT CHAIRMAN, MR. BLAKE – nothing to report**
- **NATURAL RESOURCE CONSERVATION CHAIRMAN/ TREASURER, MR. RISCHAR**
 - Phase 2 timber ingress/egress with Camp Blanding
 1. Once gate is installed by Camp Blanding, the harvesting will begin in approximately 4 weeks
 - March 24-25 Air Ops Turkey Hunt
 1. 3 participants will be selected this week/ accommodations at Sportsmens Club
 - SWPPP progress update
 1. Communication and training in the works. Will continue to report.
- **VICE CHAIRMAN & SECURITY CHAIRMAN, MR. FRYAR**
 - Mr. Fryar met with FIRM re: camp fire for Jeep event. Safe site has been located.
- **AVIATION CHAIR, MR. WYNN**
 - Large oak tree located behind H-5 is getting ready to fall. Ms. Gall has been instructed to call timber company to remove.
- **SECRETARY & FACILITIES/OPS. CHAIR, MR. NICKELS**
 - Requests that when any employee or Board Member utilizes any vehicle or equipment, to please clean up after use.
- **MILITARY CHAIRMAN, CPT ROBERT CATER – nothing to report**
- **FBO MGR., MARIA GALL**
 - Past & Upcoming Events:
 1. Velocity jumps week of Feb 27th for 2 weeks
 2. Camp Blanding Jump Ops scheduled 3/10
 3. Mayors Ball – Mar. 11th / tickets available at airport
- **KH CITY MANAGER, SCOTT KORNEGAY**
 - City van will be available w/in the next month
 - Reappointment for City Seat #4 and CLAY seat coming up in April. Advertisement will be in local paper in March and applications will be due by April 14th.

OTHER:

- Mr. Bob Oehl provided the Board with updated Special Event Policy Application which will cover the Fly-in breakfasts for the 2017 year.

Meeting adjourned: 8:21pm

Approved by:

Attested by: